DOCUMENT RESUME

ED 402 937 IR 056 237

| | |
|---|---|
| TITLE | Annual Program: Library Services and Construction Act. 1996-1997. |
| INSTITUTION | South Carolina State Library, Columbia. |
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| IDENTIFIERS | *Library Services and Construction Act; *South Carolina Library Network |

ABSTRACT

This report provides information on South Carolina's Library Services and Construction Act (LSCA) projects for fiscal year 1996. It includes: copies of applications for federal assistance and grant award notifications; a list of LSCA staff and responsibilities; a fiscal breakdown for Titles I and III that itemizes spending on activities within each title; matching, maintenance of effort (MOE) and administration; and a list of the Title I, II, and III projects and respective budgets. The projects cover the following: general administration; library interpretation; strengthening support services; information access; field services; career education; information resources; and services to special populations, including children and young adults, the elderly, the disadvantaged, the illiterate, and the institutionalized; library automation and technology; the blind and physically handicapped; public library construction; South Carolina Library Network; planning for cooperative library networks; and preservation. For each project there is an outline with information on its funding, objectives, relationship to long-range program, activities to be used to meet objectives and needs, key libraries involved, and method of evaluation. (AEF)

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ED 402 937

# *ANNUAL PROGRAM*

# *LIBRARY SERVICES AND CONSTRUCTION ACT*

## *1996-1997*

South Carolina State Library
1500 Senate Street
P.O. Box 11469
Columbia, South Carolina
29211

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# *ANNUAL PROGRAM*

# *LIBRARY SERVICES AND CONSTRUCTION ACT*

## *1996-1997*

South Carolina State Library
1500 Senate Street
P.O. Box 11469
Columbia, South Carolina
29211

Date of Publication 1996

Publication of this document was partially funded under the Library Services and Construction Act (Public Law 101-254, FY 97) administered by the South Carolina State Library.

# U.S. DEPARTMENT OF EDUCATION
# WASHINGTON, D.C. 20202

OFFICE OF EDUCATIONAL RESEARCH AND IMPROVEMENT

# GRANT AWARD NOTIFICATION

**1 RECIPIENT NAME**

SOUTH CAROLINA STATE LIBRARY

1500 SENATE STREET PO BOX 11469
COLUMBIA RICHLAND COUNTY , SC 29211

**2 PROJECT TITLE**

LSCA TITLE I

**3 EDUCATION STAFF**

PLEASE DIRECT PROGRAM INQUIRIES TO
ROBERT L. KLASSEN (202)219-1303
U.S. DEPARTMENT OF EDUCATION
555 NEW JERSEY AVE. N.W

WASHINGTON, DC. 20208-5571

PLEASE DIRECT FINANCIAL INQUIRIES TO
NORMAN CLARK (202)401-5341
U.S. DEPARTMENT OF EDUCATION
FOB-10 ROOM 3333
600 INDEP. AVE., SW
WASHINGTON, DC. 20202

**4 AWARD INFORMATION**

| | |
|---|---|
| PR/AWARD NUMBER | R034A70021 |
| ACTION NUMBER | 01 |
| ACTION TYPE | NEW |
| AWARD TYPE | FORMULA |

**5 AWARD PERIOD**

FEDERAL FUNDING PERIOD 10/01/96 - 09/30/97

**6 AUTHORIZED FUNDING**

| | |
|---|---|
| CURRENT AWARD AMOUNT | 1,312,146 |
| CUMULATIVE AMOUNT | 1,312,146 |

**7 ADMINISTRATIVE INFORMATION**

| | |
|---|---|
| PAYMENT METHOD | ED PMS |
| ENTITY NUMBER | 1-576000286-A9 |
| STATE APPL ID # | |

ATTACHMENTS

**8 LEGISLATIVE & FISCAL DATA**

AUTHORITY: LIBRARY SERVICES & CONSTRUCTION ACT AS AMENDED.
PROGRAM TITLE: LIBRARY SERVICES (LSCA TITLE I) CFDA 84.034A

| APPROPRIATION | FY | CAN | OBJECT CLASS | AMOUNT |
|---|---|---|---|---|
| 91 70104 | 97 | E000500 | 4110 | 1,312,146 |

**9 TERMS AND CONDITIONS OF AWARD**

THIS AWARD IS MADE UNDER THE LIBRARY SERVICES AND CONSTRUCTION ACT, AS AMENDED : $98,623,280 FOR TITLE I FOR FISCAL YEAR 1997.

WHEN ISSUING STATEMENTS, PRESS RELEASES, REQUESTS FOR PROPOSALS, BID SOLICITATIONS, AND OTHER DOCUMENTS DESCRIBING PROJECTS OR PROGRAMS FUNDED IN WHOLE OR IN PART WITH FEDERAL MONEY, ALL GRANTEES RECEIVING FEDERAL FUNDS, INCLUDING BUT NOT LIMITED TO STATE AND LOCAL GOVERNMENTS, SHALL CLEARLY STATE (1) THE PERCENTAGE OF THE TOTAL COSTS OF THE PROGRAM OR PROJECT WHICH WILL BE FINANCED WITH FEDERAL MONEY, (2) THE DOLLAR AMOUNT OF FEDERAL FUNDS FOR THE PROJECT OR PROGRAM, AND (3) PERCENTAGE AND DOLLAR AMOUNT OF THE TOTAL COSTS OF THE PROJECT OR PROGRAM THAT WILL BE FINANCED BY NON-GOVERNMENT SOURCES.

UNDER THE "TYDINGS AMENDMENT," SECTION 412(B) OF THE GENERAL EDUCATION PROVISIONS ACT, 20 U.S.C. 1225(B), ANY FUNDS THAT ARE NOT OBLIGATED AT THE END OF THE FEDERAL FUNDING PERIOD SPECIFIED IN BLOCK 5 SHALL REMAIN AVAILABLE FOR OBLIGATION FOR AN ADDITIONAL PERIOD OF 12 MONTHS.

EACH STATE OR LOCAL RECIPIENT OF FUNDS UNDER TITLES I, II, III, AND IV OF THE LIBRARY SERVICES AND CONSTRUCTION ACT MAY USE ANY SUCH FUNDS TO PLAN FOR ANY LIBRARY PROGRAM OR ACTIVITY AUTHORIZED UNDER TITLE VII OF THE OMNIBUS APPROPRIATION ACT OF 1997, AND TO CONDUCT ANY OTHER ACTIVITY REASONABLY NECESSARY TO PROVIDE FOR AN ORDERLY AND EFFECTIVE TRANSITION TO THE OPERATION OF LIBRARY PROGRAMS OR ACTIVITIES UNDER TITLE VII OF THIS ACT.

Robert Klassen — AUTHORIZED OFFICIAL

10/25/96 — DATE

Ver 2



ED - GCS 007 (11/88) PLEASE SEE OTHER SIDE FOR MORE INFORMATION

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OMB Approval No. 0348-0043

# APPLICATION FOR FEDERAL ASSISTANCE

| 2. DATE SUBMITTED | Applicant Identifier |
|---|---|
| 3. DATE RECEIVED BY STATE | State Application Identifier |
| 4. DATE RECEIVED BY FEDERAL AGENCY | Federal Identifier |

1. TYPE OF SUBMISSION:
Application: ☐ Construction ☒ Non-Construction
Preapplication: ☐ Construction ☐ Non-Construction

5. APPLICANT INFORMATION

Legal Name: South Carolina State Library

Organizational Unit:

Address (give city, county, state, and zip code):
1500 Senate Street
P.O. Box 11469
Columbia, Richland County
South CArolina

Name and telephone number of the person to be contacted on matters involving this application (give area code):
Aileen P. "Libby" Law
(803) 734-8666

6. EMPLOYER IDENTIFICATION NUMBER (EIN): 1 5 7 — 6 0 0 0 2 8 6 A

7. TYPE OF APPLICANT: (enter appropriate letter in box) B
A. State
B. County
C. Municipal
D. Township
E. Interstate
F. Intermunicipal
G. Special District
H. Independent School Dist.
I. State Controlled Institution of Higher Learning
J. Private University
K. Indian Tribe
L. Individual
M. Profit Organization
N. Other (Specify): _____

8. TYPE OF APPLICATION:
☒ New ☐ Continuation ☐ Revision
If Revision, enter appropriate letter(s) in box(es): ☐ ☐
A. Increase Award B. Decrease Award C. Increase Duration
D. Decrease Duration Other (specify):

9. NAME OF FEDERAL AGENCY: Department of Education
State Programs Division, 555 New Jersey Ave. NW, Washington, DC 20208-5571

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 8 4 . 0 3 4
TITLE: I LSCA- PUBLIC LIBRARY SERVICES

11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:
See Attached

12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.):
State

| 13. PROPOSED PROJECT | | 14. CONGRESSIONAL DISTRICTS OF: | |
|---|---|---|---|
| Start Date | Ending Date | a. Applicant | b. Project |
| 10/01/96 | 09/30/97 | 2 | Statewide |

| 15. ESTIMATED FUNDING: | | |
|---|---|---|
| a. Federal | $ 1,413,045 | .00 |
| b. Applicant | $ | .00 |
| c. State | $ 6,775,706 | .00 |
| d. Local | $ | .00 |
| e. Other | $ | .00 |
| f. Program Income | $ | .00 |
| g. TOTAL | $ 8,188,751 | .00 |

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?
a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON
DATE 06/30/96
b. NO. ☐ PROGRAM IS NOT COVERED BY E.O. 12372
☐ OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?
☐ Yes If "Yes," attach an explanation. ☒ No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED

| a. Typed Name of Authorized Representative | b. Title | c. Telephone number |
|---|---|---|
| James B. Johnson, Jr. | Director | (803) 734-8666 |

d. Signature of Authorized Representative: James B. Johnson, Jr.
e. Date Signed: JUN 27 1996

Previous Editions Not Usable



Standard Form 424 (REV 4-88)
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# U.S. DEPARTMENT OF EDUCATION
# WASHINGTON, D.C. 20202

OFFICE OF EDUCATIONAL RESEARCH AND IMPROVEMENT

# GRANT AWARD NOTIFICATION

**1 RECIPIENT NAME**

SOUTH CAROLINA STATE LIBRARY

1500 SENATE STREET
COLUMBIA RICHMOND COUNTY , SC 29211

**2 PROJECT TITLE**

LSCA TITLE III

**3 EDUCATION STAFF**

PLEASE DIRECT PROGRAM INQUIRIES TO
ROBERT L. KLASSEN (202)219-1303
U.S. DEPARTMENT OF EDUCATION
555 NEW JERSEY AVE. N.W

WASHINGTON, DC. 20208-5571

PLEASE DIRECT FINANCIAL INQUIRIES TO
NORMAN CLARK (202)401-5341
U.S. DEPARTMENT OF EDUCATION
FOB-10 ROOM 3333
600 INDEP. AVE., SW
WASHINGTON, DC. 20202

**4 AWARD INFORMATION**

| | |
|---|---|
| PR/AWARD NUMBER | R035A70021 |
| ACTION NUMBER | 01 |
| ACTION TYPE | NEW |
| AWARD TYPE | FORMULA |

**5 AWARD PERIOD**

| | |
|---|---|
| FEDERAL FUNDING PERIOD | 10/01/96 - 09/30/97 |

**6 AUTHORIZED FUNDING**

| | |
|---|---|
| CURRENT AWARD AMOUNT | 170,908 |
| CUMULATIVE AMOUNT | 170,908 |

**7 ADMINISTRATIVE INFORMATION**

| | |
|---|---|
| PAYMENT METHOD | ED PMS |
| ENTITY NUMBER | 1-576000286-A9 |
| STATE APPL ID # | |

ATTACHMENTS

**8 LEGISLATIVE & FISCAL DATA**

AUTHORITY: LIBRARY SERVICES & CONSTRUCTION ACT OF 1984, AS AMENDED.
PROGRAM TITLE: INTERLIBRARY COOPERATION & RESOURCE SHARING CFDA 84.035A

| APPROPRIATION | FY | CAN | OBJECT CLASS | AMOUNT |
|---|---|---|---|---|
| 91 70104 | 97 | E000501 | 4110 | 170,908 |

**9 TERMS AND CONDITIONS OF AWARD**

THIS AWARD IS MADE UNDER THE LIBRARY SERVICES AND CONSTRUCTION ACT, AS AMENDED: $11,626,720 FOR TITLE III FOR FISCAL YEAR 1997.

WHEN ISSUING STATEMENTS, PRESS RELEASES, REQUESTS FOR PROPOSALS, BID SOLICITATIONS, AND OTHER DOCUMENTS DESCRIBING PROJECTS OR PROGRAMS FUNDED IN WHOLE OR IN PART WITH FEDERAL MONEY, ALL GRANTEES RECEIVING FEDERAL FUNDS, INCLUDING BUT NOT LIMITED TO STATE AND LOCAL GOVERNMENTS, SHALL CLEARLY STATE (1) THE PERCENTAGE OF THE TOTAL COSTS OF THE PROGRAM OR PROJECT WHICH WILL BE FINANCED WITH FEDERAL MONEY, (2) THE DOLLAR AMOUNT OF FEDERAL FUNDS FOR THE PROJECT OR PROGRAM, AND (3) PERCENTAGE AND DOLLAR AMOUNT OF THE TOTAL COSTS OF THE PROJECT OR PROGRAM THAT WILL BE FINANCED BY NON-GOVERNMENT SOURCES.

UNDER THE "TYDINGS AMENDMENT," SECTION 412(B) OF THE GENERAL EDUCATION PROVISIONS ACT, 20 U.S.C. 1225(B), ANY FUNDS THAT ARE NOT OBLIGATED AT THE END OF THE FEDERAL FUNDING PERIOD SPECIFIED IN BLOCK 5 SHALL REMAIN AVAILABLE FOR OBLIGATION FOR AN ADDITIONAL PERIOD OF 12 MONTHS.

EACH STATE OR LOCAL RECIPIENT OF FUNDS UNDER TITLES I, II, III, AND IV OF THE LIBRARY SERVICES AND CONSTRUCTION ACT MAY USE ANY SUCH FUNDS TO PLAN FOR ANY LIBRARY PROGRAM OR ACTIVITY AUTHORIZED UNDER TITLE VII OF THE OMNIBUS APPROPRIATION ACT OF 1997, AND TO CONDUCT ANY OTHER ACTIVITY REASONABLY NECESSARY TO PROVIDE FOR AN ORDERLY AND EFFECTIVE TRANSITION TO THE OPERATION OF LIBRARY PROGRAMS OR ACTIVITIES UNDER TITLE VII OF THIS ACT.

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Robert Klassen — AUTHORIZED OFFICIAL

10/25/96 — DATE

Ver. 1

OMB Approval No. 0348-0043

# APPLICATION FOR FEDERAL ASSISTANCE

| 2. DATE SUBMITTED | Applicant Identifier |
|---|---|
| 3. DATE RECEIVED BY STATE | State Application Identifier |
| 4. DATE RECEIVED BY FEDERAL AGENCY | Federal Identifier |

1. TYPE OF SUBMISSION:
Application: ☐ Construction ☒ Non-Construction
Preapplication: ☐ Construction ☐ Non-Construction

5. APPLICANT INFORMATION

Legal Name: South Carolina State Library

Organizational Unit:

Address (give city, county, state, and zip code):
1500 Senate Street
P.O. Box 11469
Columbia, Richland County
South Carolina

Name and telephone number of the person to be contacted on matters involving this application (give area code)
Aileen P. "Libby" Law
(803) 734-8666

6. EMPLOYER IDENTIFICATION NUMBER (EIN):
1 5 7 — 6 0 0 0 2 8 6 A

7. TYPE OF APPLICANT: (enter appropriate letter in box) [A]
A. State
B. County
C. Municipal
D. Township
E. Interstate
F. Intermunicipal
G. Special District
H. Independent School Dist.
I. State Controlled Institution of Higher Learning
J. Private University
K. Indian Tribe
L. Individual
M. Profit Organization
N. Other (Specify): _____

8. TYPE OF APPLICATION:
☒ New ☐ Continuation ☐ Revision

If Revision, enter appropriate letter(s) in box(es): ☐ ☐
A. Increase Award B. Decrease Award C. Increase Duration
D. Decrease Duration Other (specify):

9. NAME OF FEDERAL AGENCY: Department of Edcation
State Programs Division, 555 New Jersey Ave. NW, Washington, DC 20208-5571

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 8 4 . 0 3 5

TITLE: III LSCA - INTERLIBRARY COOPERATION AND RESOURCE SHARING

11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:
See attached

12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.):
State

| 13. PROPOSED PROJECT: Start Date | Ending Date | 14. CONGRESSIONAL DISTRICTS OF: a. Applicant | b. Project |
|---|---|---|---|
| 10-01-96 | 09/30/97 | 2 | Statewide |

15. ESTIMATED FUNDING:

| | | |
|---|---|---|
| a. Federal | $ 170,908 | .00 |
| b. Applicant | $ | .00 |
| c. State | $ 235,298 | .00 |
| d. Local | $ | .00 |
| e. Other | $ | .00 |
| f. Program Income | $ | .00 |
| g. TOTAL | $ 406,206 | .00 |

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?
a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON:
DATE 06/30/96
b. NO. ☐ PROGRAM IS NOT COVERED BY E.O. 12372
☐ OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?
☐ Yes If "Yes," attach an explanation. ☒ No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED

| a. Typed Name of Authorized Representative | b. Title | c. Telephone number |
|---|---|---|
| James B. Johnson, Jr. | Director | (803) 734-8666 |

d. Signature of Authorized Representative: James B Johnson Jr.

e. Date Signed: JUN 27 1996

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South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1997

## LSCA STAFF AND RESPONSIBILITIES

| Name and Title | Responsibility |
|---|---|
| James B. Johnson, Jr.<br>Director | Planning and administration |
| John H. Landrum<br>Deputy Director | Planning and administration |
| Libby P. Law<br>Grants Coordinator | Preparation of long-range program, annual program, and evaluation budgeting, financial administration and reporting, preparation of annual reports |
| Karen L. Wicker<br>Accounting Supervisor | Financial records and reports |

| LSCA Projects - Title I | | Key Contact* |
|---|---|---|
| IB. | Library Interpretation | Libby P. Law<br>Grants Coordinator |
| IIA | Strengthening Support Services | Libby P. Law<br>Grants Coordinator |
| IIB | Information Access | Felicia Yeh<br>Director of Technical Services |
| IIIA | Field Services | Margie E. Herron<br>Director of Library Development |
| IIIB | Career Education | Libby P. Law<br>Grants Coordinator |
| IIIC | Information Resources | JoAnn Olson<br>Public Library Consultant<br>and<br>Anne Schneider<br>Director of Reader Services |
| IIID-1 | Service to Children | Jane Connor<br>Children's Services Consultant |
| IIID-2 | Service to the Elderly | Libby Law<br>Grants Coordinator |
| IIID-3 | Service to the Disadvantaged | JoAnn Olson<br>Public Library Consultant |

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1997

| **LSCA Projects - Title I** | | **Key Contact** |
|---|---|---|
| IIID-4 | Literacy | Jane Connor<br>Children's Services Consultant |
| IIID-5 | Institutional Library Services | Margie E. Herron<br>Director of Library Development |
| IIIE | Public Library Automation & Technology | Mary Bull<br>Reference Librarian for Electronic Resources<br>Lea Walsh<br>Director of Network Services |
| IV | Service to the Blind & Physically Handicapped | Guynell Williams<br>Director, Department for the Blind and Physically Handicapped |

| **LSCA Projects - Title II** | | **Key Contact** |
|---|---|---|
| I. | Public Library Construction | Margie E. Herron<br>Director of Library Development |

| **LSCA Projects - Title III** | | **Key Contact** |
|---|---|---|
| I. | South Carolina Library Network | Libby P. Law<br>Grants Coordinator<br>and<br>Lea Walsh<br>Director of Network Services |
| II. | Planning for Cooperative Library Network | |
| III. | Preservation | |

*LSCA planning team plans, reviews applications and assists with project monitoring and reporting.

OMB NO._____
EXP. DATE_____

DEPARTMENT OF EDUCATION
WASHINGTON, DC 20208-5571

STATE SC
FY 1997
CAN 6E000500

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted
ANNUAL PROGRAM (SEC. 3(13))
TITLE I-FISCAL BREAKDOWN

PROVIDE ESTIMATED OBLIGATIONS FROM THE PREVIOUS YEAR'S FUNDS

| GRANT PROGRAM ACTIVITIES | LSCA |
|---|---|
| 1. PUBLIC LIBRARY SERVICES TO AREAS WITHOUT SERVICES (SECS. 101(1) & 102(a)(2)) | $ 0 |
| 2. PUBLIC LIBRARY SERVICES TO AREAS WITH INADEQUATE SERVICES (SECS. 101(1) & 102(a)(2)(A)) | 158,000 |
| 3. DISADVANTAGED (SEC. 102(a)(2)(B)(iii)) | 0 |
| 4. *PHYSICALLY HANDICAPPED (SECS. 3(4), 6(b)(5)(A), 102(a)(2)(B)(ii) & 103(3)) | 82,000 |
| 5. STATE INSTITUTIONAL LIBRARY SERVICES (SECS. 102(a)(2)(B)(i) & 103(3)) | 0 |
| 6. STRENGTHENING STATE LIBRARY ADMINISTRATIVE AGENCY for meeting the needs of the people of the State (SECS. 101(9) & 102(b)(2)) | 169,491 |
| 7. MAJOR URBAN RESOURCE LIBRARIES (SECS. 101(10), 102(a)(3) & 103)) | 0 |
| 8. STRENGTHENING METROPOLITAN PUBLIC LIBRARIES WHICH SERVE AS NATIONAL OR REGIONAL RESOURCE CENTERS (SEC. 102(a)(2)(C)) | 0 |
| 9. LIMITED ENGLISH-SPEAKING PROFICIENCY (SEC. 6(b)(5)(A)) | 0 |
| 10. SERVICES TO THE ELDERLY (SECS. 6(b)(5)(B), 101(1) & 103(4)) | 0 |
| 11. COMMUNITY INFORMATION REFERRAL CENTERS (SEC. 101(3)) | 0 |
| 12. LITERACY PROGRAMS (SECS. 6(b)(5)(C) & 101(4)) | 0 |
| 13. **HANDICAPPED (SECS. 3(17), 6(b)(5)(A) & 103(5)) | 0 |
| 14. INTERGENERATIONAL LIBRARY PROGRAMS (SEC. 101(5)) | 0 |
| 15. CHILD CARE CENTER LIBRARY PROGRAMS (SEC. 101(6)) | 0 |
| 16. MODEL LIBRARY LITERACY CENTERS (SEC. 101(7)) | 0 |
| 17. DRUG ABUSE PREVENTION LIBRARY PROGRAMS (SEC. 101(8)) | 0 |
| 18. ADMINISTRATION (SECS. 8 & 102(b)(1)) | 12,000 |
| TOTAL | $ 421,491 |

* THIS IS THE MAINTENANCE OF EFFORT PROJECT (SEC. 103(3)).
**DO NOT INCLUDE THESE FUNDS IN YOUR MAINTENANCE OF EFFORT FOR THE PHYSICALLY HANDICAPPED.

OMB NO.
EXP. DATE

DEPARTMENT OF EDUCATION
WASHINGTON, DC 20208-5571

STATE SC
FY 1997
CAN 7E000500

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted
ANNUAL PROGRAM (SEC. 3(13))
TITLE I-FISCAL BREAKDOWN

PROVIDE ESTIMATED OBLIGATIONS OF CURRENT FY FUNDS

| GRANT PROGRAM ACTIVITIES | LSCA (a) | STATE (b) | LOCAL (c) | TOTAL (d) |
|---|---|---|---|---|
| 1. PUBLIC LIBRARY SERVICES TO AREAS WITHOUT SERVICES (SECS. 101(1) & 102(a)(2)) | $ 0 | 0 | 0 | 0 |
| 2. PUBLIC LIBRARY SERVICES TO AREAS WITH INADEQUATE SERVICES (SECS. 101(1) & 102(a)(2)(A)) | 731,966 | 4,885,893 | [40,268,303] | 5,617,859 |
| 3. DISADVANTAGED (SEC. 102(a)(2)(B)(iii)) | 4,000 | 0 | [4,000] | 4,000 |
| 4. *PHYSICALLY HANDICAPPED (SECS. 3(4), 6(b)(5)(A), 102(a)(2)(B)(ii) & 103(3)) | 0 | 659,951 | 0 | 659,951 |
| 5. STATE INSTITUTIONAL LIBRARY SERVICES (SECS. 102(a)(2)(B)(i) & 103(3)) | 35,000 | 565,000 | 0 | 600,000 |
| 6. STRENGTHENING STATE LIBRARY ADMINISTRATIVE AGENCY (SECS. 101(9) & 102(b)(2)) | 10,000 | 626,104 | 0 | 636,104 |
| 7. MAJOR URBAN RESOURCE LIBRARIES (SECS. 101(10), 102(a)(3) & (103)) | 14,892 | 0 | [14,892] | 14,892 |
| 8. STRENGTHENING METROPOLITAN PUBLIC LIBRARIES (SEC. 102(a)(2)(C)) | 0 | 0 | 0 | 0 |
| 9. LIMITED ENGLISH-SPEAKING PROFICIENCY (SEC. 6(b)(5)(A)) | 0 | 0 | 0 | 0 |
| 10. SERVICES TO THE ELDERLY (SECS. 6(b)(5)(B), 101(1) & 103(4)) | 0 | 0 | 0 | 0 |
| 11. COMMUNITY INFORMATION REFERRAL CENTERS (SEC. 101(3)) | 0 | 0 | 0 | 0 |
| 12. LITERACY PROGRAMS (SECS. 6(b)(5)(C) & 101(4)) | 0 | 0 | 0 | 0 |
| 13. **HANDICAPPED (SECS. 3(17), 6(b)(5)(A) & 103(5)) | 0 | 0 | 0 | 0 |
| 14. INTERGENERATIONAL (SEC. 101(5)) | 0 | 0 | 0 | 0 |
| 15. CHILD CARE CENTERS (SEC. 101(6)) | 0 | 0 | 0 | 0 |
| 16. MODEL LIBRARY LITERACY CENTERS (SEC. 101(7)) | 0 | 0 | 0 | 0 |
| 17. DRUG ABUSE PREVENTION (SEC. 101(8)) | 0 | 0 | 0 | 0 |
| 18. ADMINISTRATION (SECS. 8 & 102(b)(1)) | 0 | 38,758 | 0 | 38,758 |
| TOTAL | $795,858 | 6,775,706 | [40,287,195] | 7,571,564 |

* THIS IS THE MAINTENANCE OF EFFORT PROJECT (SEC. 103(3)).
**DO NOT INCLUDE THESE FUNDS IN YOUR MAINTENANCE OF EFFORT FOR THE PHYSICALLY HANDICAPPED.

OMB NO.
EXP. DATE

DEPARTMENT OF EDUCATION
WASHINGTON, DC 20208-5571

STATE SC
FY 1997
CAN 7E000500

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted
ANNUAL PROGRAM (SEC. 3(13)
TITLE I-FISCAL BREAKDOWN

PROVIDE ESTIMATED OBLIGATIONS OF CURRENT FY FUNDS PROGRAMMED AS CARRYFORWARD

| GRANT PROGRAM ACTIVITIES | LSCA |
|---|---|
| 1. PUBLIC LIBRARY SERVICES TO AREAS WITHOUT SERVICES (SECS. 101(1) & 102)(a)(2)) | $ 0 |
| 2. PUBLIC LIBRARY SERVICES TO AREAS WITH INADEQUATE SERVICES (SECS. 101(1) & 102(a)(2)(A)) | 115,000 |
| 3. DISADVANTAGED (SEC. 102(a)(2)(B)(iii)) | 0 |
| 4. *PHYSICALLY HANDICAPPED (SECS. 3(4), 6(b)(5)(A), 102 (a)(2)(B)(ii) & 103(3)) | 85,000 |
| 5. STATE INSTITUTIONAL LIBRARY SERVICES (SECS. 102(a)(2) (B)(i) & 103(3)) | 0 |
| 6. STRENGTHENING STATE LIBRARY ADMINISTRATIVE AGENCY for meeting the needs of the people of the State (SECS. 101(9) & 102(b)(2)) | 397,187 |
| 7. MAJOR URBAN RESOURCE LIBRARIES (SECS. 101(10), 102(a) (2)(C)(3) & 103)) | 0 |
| 8. STRENGTHENING METROPOLITAN PUBLIC LIBRARIES WHICH SERVE AS NATIONAL OR REGIONAL RESOURCE CENTERS (SEC. 102(a)(2)(C)) | 0 |
| 9. LIMITED ENGLISH-SPEAKING PROFICIENCY (SEC. 6(b)(5)(A)) | 0 |
| 10. SERVICES TO THE ELDERLY (SECS. 6(b)(5)(B), 101(1) & 103(4)) | 0 |
| 11. COMMUNITY INFORMATION REFERRAL CENTERS (SEC. 101(3)) | 0 |
| 12. LITERACY PROGRAMS (SECS. 6(b)(5)(C) & 101(4)) | 0 |
| 13. **HANDICAPPED (SECS. 3(17), 6(b)(5)(A) & 103(5)) | 0 |
| 14. INTERGENERATIONAL LIBRARY PROGRAMS (SEC. 101(5)) | 0 |
| 15. CHILD CARE CENTER LIBRARY PROGRAMS (SEC. 101(6)) | 0 |
| 16. MODEL LIBRARY LITERACY CENTERS (SEC. 101(7)) | 0 |
| 17. DRUG ABUSE PREVENTION LIBRARY PROGRAMS (SEC. 101(8)) | 0 |
| 18. ADMINISTRATION (SECS. 8 & 102(b)(1)) | 20,000 |
| TOTAL | $ 617,187 |

* THIS IS THE MAINTENANCE OF EFFORT PROJECT (SEC. 103(3)).
**DO NOT INCLUDE THESE FUNDS IN YOUR MAINTENANCE OF EFFORT FOR THE PHYSICALLY HANDICAPPED.

OMB NO.
EXP. DATE

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STATE SC
FY 1997

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted
ANNUAL PROGRAM (SEC. 3(13)
TITLE III - FISCAL BREAKDOWN

CAN 6E000501

PROVIDE ESTIMATED OBLIGATIONS FROM THE PREVIOUS YEAR'S FUNDS

| GRANT PROGRAM ACTIVITIES | LSCA |
|---|---|
| 1. PLANNING OF COOPERATIVE LIBRARY NETWORKS (SEC. 302(a)(1)) | $ 0 |
| 2. ESTABLISHING, EXPANDING AND OPERATING LIBRARY NETWORKS (SEC. 302(a)(2)) | 235,128 |
| 3. PLANNING FOR STATEWIDE RESOURCE SHARING (SEC. 304)) | 10,000 |
| 4. TECHNOLOGICAL CAPACITY FOR INTERLIBRARY COOPERATION/ RESOURCE SHARING (SEC. 302(a)(3)) | 0 |
| 5. PRESERVATION PROGRAMS (SEC. 305) | 10,000 |
| TOTAL | $ 255,128 |

CAN 7E000501

PROVIDE ESTIMATED OBLIGATIONS FOR THE CURRENT YEAR

| GRANT PROGRAM ACTIVITIES | LSCA |
|---|---|
| 1. PLANNING OF COOPERATIVE LIBRARY NETWORKS (SEC. 302(a)(1)) | $ 0 |
| 2. ESTABLISHING, EXPANDING AND OPERATING LIBRARY NETWORKS (SEC. 302(a)(2)) | 0 |
| 3. PLANNING FOR STATEWIDE RESOURCE SHARING (SEC. 304)) | 0 |
| 4. TECHNOLOGICAL CAPACITY FOR INTERLIBRARY COOPERATION/ RESOURCE SHARING (SEC. 302(a)(3) | 0 |
| 5. PRESERVATION PROGRAMS (SEC. 305) | 0 |
| TOTAL | $ 0 |

NOTE: IF STATE OR LOCAL FUNDS ARE USED, INDICATE THE AMOUNT OF EACH IN THE PROJECT PLAN NARRATIVES.

CAN 7E000501

PROVIDE ESTIMATED OBLIGATIONS OF CURRENT FY FUNDS PROGRAMMED AS CARRYFORWARD

| GRANT PROGRAM ACTIVITIES | LSCA |
|---|---|
| 1. PLANNING OF COOPERATIVE LIBRARY NETWORKS (SEC. 302(a)(1)) | $ 0 |
| 2. ESTABLISHING, EXPANDING AND OPERATING LIBRARY NETWORKS (SEC. 302(a)(2)) | 150,908 |
| 3. PLANNING FOR STATEWIDE RESOURCE SHARING (SEC. 304)) | 10,000 |
| 4. TECHNOLOGICAL CAPACITY FOR INTERLIBRARY COOPERATION/ RESOURCE SHARING (SEC. 302(a)(3)) | 0 |
| 5. PRESERVATION PROGRAMS (SEC. 305) | 10,000 |
| TOTAL | $ 170,908 |

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EXP. DATE [illegible]

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SPECIFIC REQUIREMENTS UNDER THE LSCA

MAJOR URBAN RESOURCE LIBRARY (MURL) (SECS. 102(c)(3) AND 103)

MAINTENANCE OF SUPPORT

| NAME OF CITY | AMT. PAID TO EACH MURL FY | AMT. RESERVED FOR EACH MURL FY |
|---|---|---|
| 1. Columbia | $ -0- | $ 14,892 |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | | |
| 7. | | |
| 8. | | |
| 9. | | |
| 10. | | |
| 11. | | |
| 12. | | |
| 13. | | |
| 14. | | |
| 15. | | |
| TOTAL | $ -0- | $ 14,892 |

(1) PHOTOCOPY THIS FORM IF ADDITIONAL LINES ARE NEEDED; AND
(2) FILE THIS FORM WITH THE MURL PROJECT PROGRAM, WHEN APPLICABLE.

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SPECIFIC REQUIREMENTS UNDER THE LSCA

MATCHING, MAINTENANCE OF EFFORT (MOE), AND ADMINISTRATION

(a) Matching Requirement. Enter total State and local funds available for carrying out the State's annual program in FY 1996 (Sec. 7(a)(1) and 34 CFR 770.40).

| | | |
|---|---|---|
| State Funds | | $ 6,775,706 |
| Local Funds | | $ [40,284,303] |
| State Match Required | $ | $ 6,775,706 |

(b) Basic Maintenance of Effort Requirements

| | Expenditures FY 1995 | Funds Available FY 1997 | MOE % Required |
|---|---|---|---|
| (1) Sec. 7(a)(2)(A) 34 CFR 770.41(a)(1) State Aid To Public Libraries | $ 3,671,028 | $ 4,710,077 | 90 |
| (2) Sec. 7(a)(2)(B) and 34 CFR 770.41(a)(2) SLAA Library Development | $ 2,293,512 | $ 2,065,629 | 90 |

(c) Other MOE Requirements

Enter the total funds available from Federal, State, and local sources or any combination of these for State Institutional and Physically Handicapped Services (Sec. 103(3) 34 CFR 770.42(a)).

| | Expenditures FY 1995 | Est. Obligations FY 1997 | MOE% Required |
|---|---|---|---|
| (1) Physically Handicapped | $ 702,293 | $ 741,951 | 100 |
| (2) State Institutional | $ 600,000 | $ 600,000 | 100 |

(d) Administration (LSCA Sec. 8)

| | Estimated Obligations |
|---|---|
| (a) Title I | $ 12,000 |
| (b) Title II | $ 0 |
| (c) TOTAL | $ 12,000 |

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CERTIFICATION OF THE ANNUAL PROGRAM

I CERTIFY that all of the information contained herein is correct to the best of my knowledge.

James B. Johnson, Jr. — NAME OF CERTIFYING STATE OFFICIAL
SIGNATURE
JUN 27 1996 — DATE

**FISCAL YEAR 1996-97**
**SOUTH CAROLINA STATE LIBRARY**
**Library Services and Construction Act**

| Project | | Budget |
|---|---|---|
| **1997 FUNDS** | | |
| **TITLE I - LIBRARY SERVICES: *** | | |
| PROJECT IA. | General Administration | $ 20,000 |
| PROJECT IB. | Library Interpretation | 12,000 |
| PROJECT IIA. | Strengthening Support Service | 334,125 |
| PROJECT IIB. | Information Access | 73,062 |
| PROJECT IIIA. | Field Services | 166,140 |
| PROJECT IIIB. | Career Education | 43,000 |
| PROJECT IIIC. | Information Resources | 306,164 |
| PROJECT IIID | Service to Special Populations | |
| 1. | Children and Young Adults | 159,662 |
| 2. | The Elderly | 0 |
| 3. | The Disadvantaged | 4,000 |
| 4. | The Illiterate | 0 |
| 5. | The Institutionalized | 35,000 |
| PROJECT IIIE | Public Library Automation and Technology | 160,000 |
| Project IIIF | MURLS | 14,892 |
| PROJECT IV | Blind and Physically Handicapped | 85,000 |
| **TOTAL TITLE I** | | **1,413,045** |
| **TITLE II** PROJECT I. | Public Library Construction | **248,133** |
| **TITLE III - INTERLIBRARY COOPERATION** | | |
| PROJECT I. | South Carolina Library Network | 150,908 |
| PROJECT II. | Planning for Cooperative Library Networks | 10,000 |
| PROJECT III. | Preservation | 10,000 |
| **TOTAL TITLE III** | | **170,908** |
| **TOTAL ALL TITLES (1997 FUNDS)** | | **1,832,086** |

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ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 305, 6(a)(2))

| GOALS 2000 | TECHNOLOGY BASED | CHECK TITLE | PROJECT NO. |
|---|---|---|---|
| | | [X] I<br>[ ] III | iA |

1. NAME (Identify State agency, regional or local library, organization, or institution that will administer the project)
South Carolina State Library

2. NAME OF PROJECT (Specify LSCA activity by number as listed on pages 3-5 for Title I and page 6 for Title III activities) 18
General Administration

3. ESTIMATED NUMBER OF PERSONS TO BE SERVED BY THE PROJECT
1,394,681

| 4. PROJECT ESTIMATES BY SOURCE OF FUNDS | LSCA | STATE | LOCAL | TOTAL |
|---|---|---|---|---|
| FY 1996 CARRYOVER FUNDS | $ 12,000 | [redacted] | [redacted] | $ 12,000 |
| CURRENT FY 1997 FUNDS | 0 | 38,758 | 0 | 38,758 |
| TOTAL OBLIGATIONS | 12,000 | 38,758 | 0 | 50,758 |
| FY 1997 CARRYFORWARD FUNDS TO FY 1998 | $ 20,000 | [redacted] | [redacted] | $ 20,000 |

5. PROVIDE AN ABSTRACT OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103 OR 303)

South Carolina State Library
Fiscal Year 1997
Title I, Project IA
General Administration

The purpose of this project is to administer the Library Services and Construction Act in South Carolina efficiently, economically, and effectively in order to fulfill the goals and objectives of the long range and annual program. As the chief instrument for the planning and implementation of the total LSCA program, the General Administration Project is directed toward the realization of the basic continuing goal of the program which "is to assure that comprehensive library services and resources are provided for the people of South Carolina and that every individual has adequate and timely access to library and information resources."

The project provides for the statewide planning and evaluation of library services and for administrative activities required for compliance with the provisions of the Library Services and Construction Act, Regulations, and EDGAR. Major activities include, but are not limited to:

1. preparation and publication of:
   a. the Basic State Plan.
   b. the Long Range State Program for Library Development.
   c. the Annual Program.
2. evaluating, monitoring, and reporting of LSCA programs.
3. activities of the LSCA Advisory Council.
4. management of budget and records.
5. dissemination of information concerning LSCA programs.
6. staff participation in LSCA training programs convened by the U.S. Department of Education.
7. negotiation of indirect cost rate.
8. requirements of Single Audit Act.

State funds will cover most staff costs, including salaries of professional and secretarial personnel attributable to the activities of the project. LSCA will be used to cover costs of equipment, supplies, printing, travel, communication, and contractual services attributable to the project. Administrative costs for the implementation of Title II will be charged to this project. Indirect costs claimed by the State are also attributable to General Administration.

The success of the project will be measured by:

1. approval by the State Library Board and LSCA Advisory Council of long range plan and annual program.
2. approval by Governor's Office (Grant Services) and the Joint Appropriations Review Committee of long range plan and annual program.

South Carolina State Library
Fiscal Year 1997
Title I, Project IA
General Administration

3. acceptance of the Basic State Plan, State Plan for Library Development, Annual Program, and annual reports by the U.S. Department of Education.

4. the extent to which LSCA funds are allocated, obligated, and expended for approved purposes within the established time frame.

5. the successful implementation of individual projects set up under the Annual Program.

6. the replacement of federal funds with local funds in projects established by LSCA grants.

7. the replacement of federal funds with state funds where appropriate.

In the administration of LSCA funds the State Library will encourage libraries to develop projects consistent with the National Education Goals as outlined in American 2000 An Education Strategy. As the nation focuses on this document and the needs of quality education for all, perhaps by promoting libraries' unique contributions to education funding authorities will come to realize the true value of libraries.

In FY 93 administrative and consultant staff attended both Evaluating Library Services institutes conducted by the University of Wisconsin - CLIS for the U.S. Department of Education. In FY 94, techniques presented at these institutes were presented to public library directors. In FY 95 State Library staff and public library directors participated in a regional evaluation workshop based on the TELL-IT model. Training has proven helpful in evaluating the grant program and specific projects, as well as in developing new techniques to evaluate library programs in the state. If additional training is offered by U.S. Department of Education, the State Library will participate.

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TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 305, 6(a)(2))

| GOALS 2000 | TECHNOLOGY BASED | CHECK TITLE | PROJECT NO. |
|---|---|---|---|
| | | [X] I<br>[ ] III | iB |

1. NAME (Identify State agency, regional or local library, organization, or institution that will administer the project)
South Carolina State Library

2. NAME OF PROJECT (Specify LSCA activity by number as listed on pages 3-5 for Title I and page 6 for Title III activities) 2
Library interpretation

3. ESTIMATED NUMBER OF PERSONS TO BE SERVED BY THE PROJECT
1,394,681

| 4. PROJECT ESTIMATES BY SOURCE OF FUNDS | LSCA | STATE | LOCAL | TOTAL |
|---|---|---|---|---|
| FY 1996 CARRYOVER FUNDS | $ 5,000 | [redacted] | [redacted] | $ 5,000 |
| CURRENT FY 1997 FUNDS | 0 | 23,294 | 0 | 23,294 |
| TOTAL OBLIGATIONS | 5,000 | 23,294 | 0 | 28,294 |
| FY 1997 CARRYFORWARD FUNDS TO FY 1998 | $ 12,000 | [redacted] | [redacted] | $ 12,000 |

5. PROVIDE AN ABSTRACT OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103 OR 303)

South Carolina State Library
Fiscal Year 1997
Title I, Project IB
Library Interpretation

I. Objectives

The purpose of the Library Interpretation Project is to disseminate information concerning library service to the public and decision makers and to promote a climate of public opinion favorable to library development. It attempts to increase public understanding of library programs and awareness of services provided, thus increasing the use of the library by individuals and groups in the community. This project strengthens the State Library in order to meet the library needs of the inadequately served.

The project has eight objectives:

A. To more fully inform the general public and decision makers about existing public and state institutional library services and to encourage greater use of these library services by more and more people.

B. To promote a climate of public opinion and awareness favorable to library development, expansion, and improvement.

C. To reach the non-library user plus specific groups such as visually and physically handicapped, parents, urban and rural disadvantaged, the illiterate, the elderly, and non-English speaking people with information about available library services.

D. To support a program of interlibrary cooperation which will assure a more efficient utilization of all library resources in the state, to increase awareness of the necessity of resource sharing, and to promote support for the South Carolina Library Network.

E. To support programs of other agencies and organizations which will strengthen "the reading and learning experience" and offer the state's citizens continuing education, occupational, and informational opportunities through library resources.

F. To create awareness in and offer guidance toward sound county-level public relations programs for librarians, their staffs, their board members and "Friends" groups.

G. To support and publicize state and federal grant programs and special projects administered by the State Library.

H. To acquire library equipment to support the improvement of library service.

II. Relationship To Long-Range Program

The Library Interpretation Project supports the Long Range Program:

Goal I: To strengthen the State Library Agency for the purpose of providing statewide library leadership and services.

Objective 1: "To enhance the administrative, planning, and support capabilities required for statewide library development."

South Carolina State Library
Fiscal Year 1997
Title I, Project IB
Library Interpretation

III. Activities To Be Used To Meet Objectives and Needs

The State Library will continue to conduct a vigorous campaign to promote the use of libraries. Publicity will be developed for all major State Library programs, for each LSCA project, and for appropriate public and institutional library activities. Specific activities will include: (1) news releases, (2) feature articles, (3) broadcast announcements, (4) interviews, (5) folders, brochures, and booklists, (6) exhibits, signs, posters, displays, and presentations, and (7) special printed materials. All appropriate media will be utilized, including (1) newspapers, (2) radio, (3) television, (4) professional and corporate house organ publications, (5) national and regional media, and (6) statewide and regional meetings. No statistical projections can be made on the amount of publicity, which will be determined by the number and type of activities funded.

Equipment needed to support the project will be acquired as necessary.

Other activities may involve funding of LSCA projects which promote the use of libraries.

The State Library will develop techniques to assist local libraries in marketing of library services.

Although Read-In VI, the annual statewide event held at the State House to promote reading, cannot be conducted in FY 97 due to the renovation of the State House, the State Library will explore other activities to encourage reading and use of libraries.

IV. Key Libraries And Other Libraries Involved

The South Carolina State Library and other libraries in South Carolina.

V. Method of Evaluation

There can be no clear-cut cause/effect relationship between the amount of publicity library services receive and the number of people holding a library card or otherwise using public libraries. What can be measured is the number of releases prepared, number of times media use these releases, number of interviews given, etc. It is not possible to measure the attitude of the public vis-a-vis such publicity. Likewise it is difficult to determine if additional funding is the result of one particular event or the result of a carefully planned year-round effort to promote libraries. In an effort to strengthen libraries the State Library will endeavor to promote library services as vigorously as possible. This project will be monitored throughout the year and evaluated by the State Library staff in terms of the extent to which the objectives have been carried out and the degree to which state and LSCA programs have been supported by the project.

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20 U.S.C. 351 et. seq., unless otherwise noted

ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 305, 6(a)(2))

| GOALS 2000 | TECHNOLOGY BASED | CHECK TITLE | PROJECT NO. |
|---|---|---|---|
| | | [X] I<br>[ ] III | IIA |

1. NAME (Identify State agency, regional or local library, organization, or institution that will administer the project)
South Carolina State Library

2. NAME OF PROJECT (Specify LSCA activity by number as listed on pages 3-5 for Title I and page 6 for Title III activities) 6
Strengthening Support Services

3. ESTIMATED NUMBER OF PERSONS TO BE SERVED BY THE PROJECT
1,394,681

| 4. PROJECT ESTIMATES BY SOURCE OF FUNDS | LSCA | STATE | LOCAL | TOTAL |
|---|---|---|---|---|
| FY 1996 CARRYOVER FUNDS | $ 93,491 | | | $ 93,491 |
| CURRENT FY 1997 FUNDS | 0 | 139,603 | 0 | 139,603 |
| TOTAL OBLIGATIONS | 93,491 | 139,603 | 0 | 233,094 |
| FY 1997 CARRYFORWARD FUNDS TO FY 1998 | $ 334,125 | | | $ 334,125 |

5. PROVIDE AN ABSTRACT OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103 OR 303)

South Carolina State Library
Fiscal Year 1997
Title I, Project IIA
Strengthening Support Services

I. Objectives

The purpose of this project is to provide for central support services to meet the needs of libraries in the state. This project strengthens the State Library in order to meet the library needs of the inadequately served. Specific objectives are:

A. To administer the state program, with a state budget for matching purposes of some $6,775,706.

B. To provide the personnel, space, and supporting services required to implement the program.

C. To fulfill state regulations governing personnel administration, fiscal management including budgeting, accounting, reporting, auditing and procurement.

D. To acquire library equipment to support the improvement of library service.

II. Relationship To Long-Range Program

The Strengthening Support Services Project supports the Long-Range Program:

Goal I: To strengthen the State Library Agency for the purpose of providing statewide library leadership and services.

III. Activities To Be Used To Meet Objectives And Needs

Activities will include, but not be limited to:

A. Fiscal operations - budgeting, accounting, reporting, auditing.

B. Personnel Administration - recruiting, orienting, training, supervising, evaluating.

C. Funding for telecommunications, office equipment, computer software and hardware, and other support services necessary to maintain a professional working relationship with other libraries.

IV. Key Libraries And Other Libraries Involved

South Carolina State Library

V. Method Of Evaluation

The operations of the State Library are monitored continuously by the Director, Deputy Director, and Director of Administrative Services. All staff make monthly reports on activities. Regular reviews by department heads, made quarterly or more often if needed, measure progress and evaluate activities. Monthly reports are made to the Library Board by the Director, and the Advisory Council meets semi-annually to receive progress reports.

South Carolina State Library
Fiscal Year 1997
Title I, Project IIA
Strengthening Support Services

The success of the Strengthening Support Services Project is directly reflected by the success or failure of the individual programs conducted by the State Library, the cooperation of South Carolina libraries, and public response to library programs.

This activity covers state salaries of staff performing duties under other LSCA projects. Their performance will be evaluated under those projects. Temporary staff needed to support LSCA activities will also be funded under this project.

The State Library convened three focus group interview sessions with public library directors in July 1993 to receive input on future directions of State Library programs. The State Library has begun to implement the Total Quality Management (TQM) process which involves continuous review and examination of our services and in FY 95 a new five year strategic plan was developed. The results of a survey of public library directors in FY 96 will be used to refine the strategic plan. The State Library will continue to evaluate its programs, services, and staffing requirements which will have an impact on the administration of the LSCA program in South Carolina.

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| GOALS 2000 | TECHNOLOGY BASED | CHECK TITLE | PROJECT NO. |
|---|---|---|---|
| | | [X] I<br>[ ] III | IIB |

1. NAME (Identify State agency, regional or local library, organization, or institution that will administer the project)
South Carolina State Library

2. NAME OF PROJECT (Specify LSCA activity by number as listed on pages 3-5 for Title I and page 6 for Title III activities) 6
Information Access

3. ESTIMATED NUMBER OF PERSONS TO BE SERVED BY THE PROJECT
1,394,681

| 4. PROJECT ESTIMATES BY SOURCE OF FUNDS | LSCA | STATE | LOCAL | TOTAL |
|---|---|---|---|---|
| FY 1996 CARRYOVER FUNDS | $ 76,000 | | | $ 76,000 |
| CURRENT FY 1997 FUNDS | 10,000 | 486,501 | 0 | 496,501 |
| TOTAL OBLIGATIONS | 86,000 | 486,501 | 0 | 572,501 |
| FY 1997 CARRYFORWARD FUNDS TO FY 1998 | $ 63,062 | | | $ 63,062 |

5. PROVIDE AN ABSTRACT OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103 OR 303)

South Carolina State Library
Fiscal Year 1997
Title I, Project IIB
Information Access

I. Objectives

The purpose of the project is to improve access to information for the citizens of South Carolina.

A. To strengthen the resources of the State Library.

B. To supplement and reinforce the resources of libraries throughout the state.

C. To enhance public library access to the South Carolina Library Network.

D. To provide adequate, trained library staff and equipment needed to provide rapid access to information for public libraries.

II. Relationship To Long-Range Program

The Strengthening Collection Development Project supports Long Range Program:

Goal I: "To strengthen the State Library Agency for the purpose of providing statewide library leadership and services."

Objective 2: To provide access to a comprehensive collection of materials necessary to meet the library's responsibilities as the central information resources for libraries of the state.

III. Activities To Be Used To Meet Objectives And Needs

Activities will include, but not be limited to, the following:

1. Select, acquire, process and catalog approximately 8,000 books, 14,000 state and federal documents, 2,600 periodical subscriptions, 800 reels of microfilm, 20,000 microfiche, plus 200 non-book titles in film, video, and sound recording formats.

2. Maintain a collection of 316,000 books, 342,000 documents, 518,000 microfilm and microfiche, 5,600 audiovisual materials, plus periodicals, microfilm, etc.

3. Maintain the database of all State Library holdings and other holdings added to the State Library's database.

4. Provide funds to enhance public library access to the South Carolina Library Network.

5. Provide funds for support staffing needed to select, acquire, process, catalog, and provide access to information and resources.

IV. Key Libraries And Other Libraries Involved

The South Carolina State Library and other libraries of South Carolina.

South Carolina State Library
Fiscal Year 1997
Title I, Project IIB
Information Access

V. Method of Evaluation

The project will be monitored daily by the Director of Technical Services, with monthly progress reports on orders, acquisitions, and expenditures and the Director of Reader Services with monthly progress reports on use of services. The success of the project will be measured by the percentage of the budgeted funds that are expended for the purpose allocated within the fiscal year and by the number of items made available to the public as projected in Item III. The value of the project is demonstrated by the use made of the Interlibrary Loan collection (see Title III Program).

Until such time as adequate state funding is available LSCA funds will continue to supplement state appropriations as needed to better serve the people of South Carolina. The FY 97 state budget provides $200,000 for materials. The number of titles added in FY 97 is not expected to grow significantly. The Last Copy Fiction Collection, a cooperative effort of the State Library and public libraries, whereby local libraries as they weed their collections, submit last copies of fiction titles for storage at the State Library is expected to increase in FY 97. In April 1994, a toll-free reference hotline for public and state institutional libraries was implemented in response to needs expressed by public library directors. This has proven to be an invaluable service averaging over 162 calls per month.

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TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 305, 6(a)(2))

| GOALS 2000 | TECHNOLOGY BASED | CHECK TITLE | PROJECT NO. |
|---|---|---|---|
| | | [X] I | |
| | | [ ] III | IIIA |

1. NAME (Identify State agency, regional or local library, organization, or institution that will administer the project)
South Carolina State Library

2. NAME OF PROJECT (Specify LSCA activity by number as listed on pages 3-5 for Title I and page 6 for Title III activities) 2
Field Services

3. ESTIMATED NUMBER OF PERSONS TO BE SERVED BY THE PROJECT
1,491,881

| 4. PROJECT ESTIMATES BY SOURCE OF FUNDS | LSCA | STATE | LOCAL | TOTAL |
|---|---|---|---|---|
| FY 1996 CARRYOVER FUNDS | $ 128,000 | | | $ 128,000 |
| CURRENT FY 1997 FUNDS | 93,140 | 4,822,645 | [39,654,477] | 4,915,785 |
| TOTAL OBLIGATIONS | 221,140 | 4,822,645 | [39,654,477] | 5,043,785 |
| FY 1997 CARRYFORWARD FUNDS TO FY 1998 | $ 73,000 | | | $ 73,000 |

5. PROVIDE AN ABSTRACT OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103 OR 303)

South Carolina State Library
Fiscal Year 1997
Title I, Project IIIA
Field Services

I. Objectives

The purpose of this project is to extend and improve public library service throughout the state and to implement the State Plan at the local level.

Specific objectives of the project are:

A. To interpret the South Carolina State Library's strategic plan.

B. To improve existing library services in all counties and regions by means of advice and assistance to public librarians and library boards.

C. To plan and develop improved public library services in areas having inadequate service through special projects such as pilot or demonstration projects.

D. To create an understanding of public library service and its objectives by educating trustees, local government officials, and citizens as to what good library service is and to encourage active support and promotion of libraries by trustees, Friends of the Library organizations, and other groups.

E. To obtain strong public support for South Carolina's program of library service on a local and statewide basis in order to secure increased financial support from local and state sources.

F. To promote implementation of the State Program for Library Development (long-range plan).

G. To assist libraries as they extend and improve services.

H. To provide equipment and staffing needed to improve library services.

II. Relationship To Long-Range Program

The Field Services Project supports the Long-Range Program:

Goal I: To strengthen the State Library agency for the purpose of providing statewide library leadership and services.

Objective 3: To provide consultant services for public, institutional and other libraries of South Carolina.

Goal II: To expand and improve public library services throughout the state, providing access for every resident, so as to further the educational, vocational, economic, and cultural enrichment of all citizens.

III. Activities To Be Used To Meet Objectives And Needs

State Library staff will serve as consultants to the public libraries to aid them in improving library services. Examples of activities include:

- Acting as liaison between the State Library and librarians. Particular emphasis will be given to working with inexperienced and untrained librarians. It is expected that there will be at least five new administrators to orient. Contact will be provided by site visits, correspondence, telephone calls, and other means of communication.

- Representing the State Library at local board meetings. At least one board meeting per year will be attended by a member of the State Library staff.

- Meeting with local organizations and community leaders to provide information concerning public library service.

- Assisting public librarians with the expenditure of State Aid funds.

- Coordinating procurement of goods and services when it is more economical and efficient to centralize orders, distributions, and payments for equipment or services from the State Library.

- Assisting libraries with implementing long-range planning. The Public Library Association's Planning Process will be used when appropriate.

- Assisting professional organizations by encouraging trustees, librarians, and staff members to join and participate in the activities of the associations.*

- Employing an Administrative Specialist to provide clerical support for the Library Development Staff.

- Providing support services such as travel, equipment, printing, supplies, etc.

- Compiling and publishing of statewide library statistics.

- Planning, administering and providing technical assistance and consultation to subgrantees.

IV. Key Libraries And Other Libraries Involved

The key libraries involved in this project will be the South Carolina State Library and all county and regional library systems. Public libraries receiving grants must meet all requirements for State Aid, must have library support from local tax sources that is not less than the amount actually expended for library operation from local tax sources in the second preceding year, must provide free access to Interlibrary Loan Service, and must provide applicable assurances for non-construction LSCA programs.

V. Method Of Evaluation

State Library Staff, who will be responsible for implementing this project, will report on all activities by means of (1) written reports on field trips and other contacts, (2) monthly reports, (3) staff meetings and (4) annual LSCA project reports -- and by special conferences as needed. On-site observation of projects will be made as required.

*No state or federal funds proposed for this project will be expended for this purpose.

South Carolina State Library
Fiscal Year 1997
Title I, Project IIIA
Field Services

The following will be used to demonstrate the overall success or failure of the project:

- Number of instances in which the State Library staff provided assistance to public library staff.
- Number of public library board meetings attended.
- Number of new administrators provided orientation.
- Number of times the State Library staff represented the State Library at local, state, and national conferences, conventions, workshops, professional associations, building dedications, civic organizations, and other state and local agencies.
- Publication of public library statistical summary.
- Number of public libraries involved in planning process.
- Number of grants administered.

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ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 305, 6(a)(2))

| GOALS 2000 | TECHNOLOGY BASED | CHECK TITLE | PROJECT NO. |
|---|---|---|---|
| | | [X] I<br>[ ] III | IIIB |

1. NAME (Identify State agency, regional or local library, organization, or institution that will administer the project)
South Carolina State Library

2. NAME OF PROJECT (Specify LSCA activity by number as listed on pages 3-5 for Title I and page 6 for Title III activities) 2
Career Education

3. ESTIMATED NUMBER OF PERSONS TO BE SERVED BY THE PROJECT
1,394,681

| 4. PROJECT ESTIMATES BY SOURCE OF FUNDS | LSCA | STATE | LOCAL | TOTAL |
|---|---|---|---|---|
| FY 1996 CARRYOVER FUNDS | $ 25,000 | | | $ 25,000 |
| CURRENT FY 1997 FUNDS | 13,000 | 0 | 0 | 13,000 |
| TOTAL OBLIGATIONS | 38,000 | 0 | 0 | 38,000 |
| FY 1997 CARRYFORWARD FUNDS TO FY 1998 | $ 30,000 | | | $ 30,000 |

5. PROVIDE AN ABSTRACT OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103 OR 303)

South Carolina State Library
Fiscal Year 1997
Title I, Project IIIB
Career Education

I. Objectives

A. To improve library service through training of public library, institutional library, and State Library personnel at all levels and to provide for better informed public library trustees.

B. To provide for State Library sponsored workshops to meet specific needs.

C. To support a comprehensive continuing education program for South Carolina library personnel through cooperation with the USC College of Library and Information Science, the South Carolina Library Association, and other professional groups.

D. To encourage graduates of the USC/CLIS to accept employment in South Carolina libraries through meaningful work-study experience in state/public library service.

E. To acquire equipment to improve training for public library, institutional library and State Library personnel.

II. Relationship to Long-Range Program

The Career Education Project supports the Long-Range Program:

Goal I: To strengthen the State Library agency for the purpose of providing statewide library leadership and services.

Objective 4: To centralize at the State level programs and functions which cannot be handled economically or effectively by individual libraries.

III. Activities To Be Used To Meet Objectives And Needs

Activities will include the following:

1. Notification of continuing education opportunities will be published in News for South Carolina Libraries, on the State Library's Electronic Bulletin Board Service and in an annual calendar of continuing education activities.

2. Information on conferences and seminars will be distributed to public libraries. Libraries may apply for assistance for their personnel to attend conferences or workshops in areas related to purposes of LSCA which would be of benefit to them and their library systems.

3. Grants will be offered to libraries for staff members and trustees to participate in courses, workshops, conferences, seminars, and other learning opportunities in areas related to purposes of LSCA. Libraries may receive grants for non-professional personnel to attend workshops, undergraduate academic courses in librarianship, or up to twelve hours of graduate credit in library science (only 6 hours may be funded after admission to graduate library school) if the courses support job assignments. For professional librarians and trustees, grants may be awarded for any continuing education activity which will contribute to improved job performance.

South Carolina State Library
Fiscal Year 1997
Title I, Project IIIB
Career Education

4. The State Library will cooperate with the USC College of Library and Information Science and professional organizations in planning, implementing, and/or financing continuing education programs of general interest to public and institutional librarians, library trustees, and friends.

5. The State Library will evaluate CE programs with assistance of the Association of Public Library Administrators (APLA) CE Committee.

6. Through a contractual agreement with USC/CLIS, one or more graduate library students may be provided work-study experience at the State Library or in a public library in order to introduce the student(s) to library service opportunities in South Carolina.

IV. Key Libraries And Other Libraries Involved

The key libraries involved in this project will be the South Carolina State Library and county and regional libraries and institutional libraries in the state. Public libraries receiving grants must meet all requirements for State Aid, must have library support from local tax sources that is not less than the amount actually expended for library operation from local tax sources in the second preceding year, must provide free access to Interlibrary Loan Service, and must provide applicable assurances for non-construction LSCA programs.

V. Method Of Evaluation

The project will be monitored by the State Library's Continuing Education Committee. All grant recipients will submit a written evaluation report on the information acquired to the State Library, which may request an oral report be given to the Association of Public Library Administrators and/or other appropriate professional groups. The project will also be evaluated on:

(1) Development of Annual CE Plan

(2) The successful implementation of the workshop and/or training program.

(3) The subsequent improvement in library service as measured by administrators' assessment of staff performance or by general observation.

(4) The number of people receiving continuing education under this project.

(5) The number of continuing education opportunities made available under this project.

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| STATE | SC |
| FY | 1997 |
| CAN | |

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(SECS. 103, 303, 304, 305, 6(a)(2))

| GOALS 2000 | TECHNOLOGY BASED | CHECK TITLE | PROJECT NO. |
|---|---|---|---|
| | | [X] I | |
| | | [ ] III | IIIC |

1. NAME (Identify State agency, regional or local library, organization, or institution that will administer the project)
South Carolina State Library

2. NAME OF PROJECT (Specify LSCA activity by number as listed on pages 3-5 for Title I and page 6 for Title III activities) 2
Information Resources

3. ESTIMATED NUMBER OF PERSONS TO BE SERVED BY THE PROJECT
1,452,792

| 4. PROJECT ESTIMATES BY SOURCE OF FUNDS | LSCA | STATE | LOCAL | TOTAL |
|---|---|---|---|---|
| FY 1996 CARRYOVER FUNDS | $ 0 | | | $ 0 |
| CURRENT FY 1997 FUNDS | 306,164 | 0 | [306,164 | 306,164 |
| TOTAL OBLIGATIONS | 306,164 | 0 | [306,164 | 306,164 |
| FY 1997 CARRYFORWARD FUNDS TO FY 1998 | $ 0 | | | $ 0 |

5. PROVIDE AN ABSTRACT OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103 OR 303)

South Carolina State Library
Fiscal Year 1997
Title I, Project IIIC
Information Resources

I. Objectives

The purpose of the Information Resources Project is to strengthen and improve the state's total public library program by enabling individual library systems to develop, improve, or expand collections to meet the information needs of all South Carolinians.

Specific objectives are to assist county and regional libraries:

A. To develop and implement a long range plan for collection development adopted by the library's Board of Trustees.

B. To meet the information needs of all South Carolinians by providing information in a variety of formats.

C. To provide convenient and timely access to information through the use of computer and telecommunications technologies.

D. To extend public library services to specific population groups. This may be undertaken separately or in conjunction with Title I Project III D Service to Special Populations.

E. To promote mutual interagency planning and implementation of programs designed to meet community needs, i.e., Drug Abuse Prevention, Information and Referral Programs, ADA, etc.

F. To market use of the library resources.

G. To assist libraries in providing equipment necessary to support the delivery of information resources.

II. Relationship to Long-Range Program

The Information Resources Project supports the Long-Range Program:

Goal II: To expand and improve public library services throughout the state, providing access to every resident, so as to further the educational, vocational, economic, and cultural enrichment of all citizens.

III. Activities To Be Used To Meet Objectives And Needs

A. Activities will involve the planning for and funding of the projects of the participating libraries. Qualifying libraries are eligible to apply for subgrants tentatively set at ten cents per capita based on the population of the legal service area with no grants of less than $3,000 per county. The qualifying library may combine subgrants from this project with other projects for more effective delivery of services. Where a common project may benefit more than one public library, the State Library will coordinate the procurement of services.

B. Local projects may include but not be limited to the following activities:

1. Identifying library information service needs, developing a plan to meet those needs, and implementing and evaluating the effectiveness of the plan.

2. Selecting, purchasing and making available materials in various formats (print, audio visual, electronic products, etc.).

3. Providing access to online data base services.

4. Developing information and referral services.

5. Marketing of the library and its resources.

IV. Key Libraries And Other Libraries Involved

The key libraries involved in this project will be the South Carolina State Library and county and regional public library systems. The South Carolina State Library will award grants to qualifying libraries on a formula basis. In order to qualify for a grant, the library must meet eligibility requirements for State Aid, must have library support from local tax sources that is not less than the amount actually expended for library operation from local tax sources in the second preceding year, must provide free access to Interlibrary Loan Service, must provide applicable assurances for non-construction LSCA programs, must submit a collection development policy which was adopted by the library's Board of Trustees within the last 3 years, and must conduct an analysis of the portion(s) of the collection targeted for improvement.

V. Method of Evaluation

Throughout the life of the project it will be monitored for budgetary and programmatic compliance by the LSCA Coordinator. Reimbursement requests are compared to authorized expenditures as described in the approved grant application. At the completion of each project and/or at the end of the grant period, a final expenditure report is required of each subgrantee. This report is reconciled against reimbursement documentation. The annual audit submitted by each library is also reviewed for compliance with the Single Audit Act of 1984 (Public Law 98-502) and the Office of Management and Budget (OMB) Circular A-128.

Progress of local projects will be monitored by State Library staff by a variety of means such as site visits, consultations with local librarians, written reports, etc.

Each grant recipient submits an annual self evaluation. Grant recipients are encouraged to involve those people who have an interest in the project, such as library staff, library users, and community leaders, in the evaluation process. The self evaluation is to identify the true impact of the use of federal LSCA funds within their community and includes both statistical and anecdotal information -- all seeking to answer the question, "what difference did the project make?"

State Library staff will review the completed Report and Evaluation forms, adding comments where appropriate and using information developed at the state level to prepare broader evaluative comments for reporting to the U.S. Department of Education.

South Carolina State Library
Fiscal Year 1997
Title I, Project IIIC
Information Resources

The following criteria will be used to evaluate this project:

1. Progress toward achievement of local, state, regional, and national service goals.

2. Progress toward achievement of local project objective(s).

3. The percentage of the target group reached.

4. Suitability of the project for replication by other libraries.

5. The method(s) used to market the services provided by the project.

6. The incorporation of the services (activities) into an on-going program of service.

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| GOALS 2000 | TECHNOLOGY BASED | CHECK TITLE | PROJECT NO. |
|---|---|---|---|
| 5 | No | [X] I<br>[ ] III | iiiD-1 |

1. NAME (Identify State agency, regional or local library, organization, or institution that will administer the project)
South Carolina State Library

2. NAME OF PROJECT (Specify LSCA activity by number as listed on pages 3-5 for Title I and page 6 for Title III activities) 2
Service to Special Populations - Children and Young Adults

3. ESTIMATED NUMBER OF PERSONS TO BE SERVED BY THE PROJECT

| 4. PROJECT ESTIMATES BY SOURCE OF FUNDS | LSCA | STATE | LOCAL | TOTAL |
|---|---|---|---|---|
| FY 1996 CARRYOVER FUNDS | $ 0 | [redacted] | [redacted] | $ 0 |
| CURRENT FY 1997 FUNDS | 159,662 | 39,954 | [159,662] | 199,616 |
| TOTAL OBLIGATIONS | 159,662 | 39,954 | [159,662] | 199,616 |
| FY 1997 CARRYFORWARD FUNDS TO FY 1998 | $ 0 | [redacted] | [redacted] | $ 0 |

5. PROVIDE AN ABSTRACT OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103 OR 303)

South Carolina State Library
Fiscal Year 1997
Title I, Project IIID-1
Service to Special Populations -
Children and Young Adults

I. Objectives

The purpose of the Service to Special Populations project is to extend and improve library service to specific segments of the population not heretofore reached, or previously given limited service. The specific segments to be addressed are: Children, the Elderly, the Disadvantaged, the Illiterate and the Institutionalized. The highest priority in FY 97 for public library grants will be programs involving service to children.

Specific objectives of this project are:

A. To provide guidance and assistance to public libraries in the development and provision of library service to children.

B. To promote cooperation among all types of libraries serving children and to coordinate activities with other agencies concerned with the welfare of children and youth.

C. To develop an understanding of the scope of public library service to children and youth and an appreciation of its potential role in their educational and social development in library staff, governing bodies, and the community.

D. To assist libraries in providing services and programs to child-care providers or child-care centers which are licensed or certified by the state, or otherwise meet the requirements of state law.

E. To assist libraries to extend library services to specific population groups of children.

F. To assist libraries in developing and providing intergenerational programming.

G. To develop programs in support of reading.

H. To assist libraries in providing equipment to improve library services to children and young adults.

II. Relationship To Long-Range Program

The Service to Special Populations - Children and Young Adults supports the Long-Range Program:

Goal I: To strengthen the State Library Agency for the purpose of providing statewide library leadership and services

Objective 3: To provide consultant services for public, institutional, and other libraries of South Carolina.

Objective 4: To centralize at the state level programs and functions which cannot be handled economically or effectively by individual libraries.

South Carolina State Library
Fiscal Year 1997
Title I, Project IIID-1
Service to Special Populations -
Children and Young Adults

Goal II: To expand and improve public library services throughout the State, providing access for every resident, so as to further the educational, vocational, economic, and cultural enrichment of all citizens.

Objective 2: To provide incentive grants to public libraries for services and activities which support state and LSCA priorities.

Objective 3: To extend public library service to special constituencies, including the disadvantaged, children, the elderly, the illiterate, the unserved and persons of limited English-speaking ability.

III. Activities To Be Used To Meet Objectives And Needs

A. Plan, administer and provide technical assistance and consultation to subgrantees in order to support the following priorities:

1. To assist county public libraries in developing intergenerational library and family literacy programs.

2. To assist county public libraries in developing Child-Care Center library programs.

3. To assist county public libraries in testing and evaluating the use of technology to improve services to children.

4. To develop innovative library services for children and/or ways of delivering the service to children.

5. To assist county public libraries in developing library programs that help prepare children for school.

6. To assist county public libraries provide staff adequate in number and training to meet changing demands for services for children.

7. To promote the development and extension of library services to children and young adults in cooperation with other community agencies.

B. Provide assistance and consultation to library administrators and children's librarians in planning, developing, and upgrading children's services.

C. Coordinate statewide support for library services to children such as the statewide summer reading program and the centrally housed audio visual collection for use by libraries in providing programs for children. Plan and publicize statewide and regional storytelling events and similar activities which promote sharing literature with children, focus attention on the importance of reading, or broaden the awareness of the role of libraries.

D. Work with statewide, regional, and local groups providing services to children.

South Carolina State Library
Fiscal Year 1997
Title I, Project IIID-1
Service to Special Populations -
Children and Young Adults

IV. Key Libraries And Other Libraries Involved

The key libraries involved in this project will be the South Carolina State Library and all county and regional public libraries as well as libraries of state institutions serving children and young people. Promotional events may also include school libraries.

The South Carolina State Library will award grants to qualifying libraries on a competitive basis. In order to qualify, the library must meet eligibility requirements for State Aid, must have library support from local tax sources that is not less than the amount actually expended for library operation from local tax sources in the second preceding year, must provide free access to Interlibrary Loan Service, and must provide applicable assurances for non-construction LSCA programs.

V. Method Of Evaluation

Throughout the life of the project it will be monitored for budgetary and programmatic compliance by the LSCA Coordinator. Reimbursement requests are compared to authorized expenditures as described in the approved grant application. At the completion of each project and/or at the end of the grant period, a final expenditure report is required of each subgrantee. This report is reconciled against reimbursement documentation. The annual audit submitted by each library is also reviewed for compliance with the Single Audit Act of 1984 (Public Law 98-502) and the Office of Management and Budget (OMB) Circular A-128.

Progress of local projects will be monitored by State Library staff through a variety of means such as site visits, consultations with local librarians, written reports, etc.

Each grant recipient submits an annual self evaluation. Grant recipients are encouraged to involve those people who have an interest in the project, such as library staff, library users, and community leaders, in the evaluation. The self evaluation is to identify the true impact of the use of federal LSCA funds within their community and includes both statistical and anecdotal information -- all seeking to answer the question, "what difference did the project make?"

State Library staff will review the completed Report and Evaluation forms, adding comments where appropriate and using information developed at the state level to prepare broader evaluative comments for reporting to the U.S. Department of Education.

The following criteria will be used to evaluate this project:

1. Number of contacts made during the year.

2. Number of projects and activities initiated.

3. Number of workshops and training programs planned and carried out.

4. Number of library staff members attending workshops and training programs.

South Carolina State Library
Fiscal Year 1997
Title I, Project IIID-1
Service to Special Populations -
Children and Young Adults

5. Use of materials on early childhood education in the State Library's Media Collection.

6. Number of times the Children's Services Consultant represented the State Library at local, state, and national conferences, workshops, professional associations, civic organizations, or other state and local agencies.

7. Number of children and libraries participating in the statewide summer reading program.

8. Number of children and/or caregivers reached.

9. Suitability of grant projects for replication by other libraries.

10. The methods used to market services to children. All publicity must cite LSCA administered by the State Library as a source of funding.

11. Decisions to incorporate the services (activities), initiated through the grant program, into on-going programs of service.

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| GOALS 2000 | TECHNOLOGY BASED | CHECK TITLE | PROJECT NO. |
|---|---|---|---|
| | | [X] I | |
| | | [ ] III | IIID-2 |

1. NAME (Identify State agency, regional or local library, organization, or institution that will administer the project)
South Carolina State Library

2. NAME OF PROJECT (Specify LSCA activity by number as listed on pages 3-5 for Title I and page 6 for Title III activities) 10
Service to Special Populations - The Elderly

3. ESTIMATED NUMBER OF PERSONS TO BE SERVED BY THE PROJECT
0

| 4. PROJECT ESTIMATES BY SOURCE OF FUNDS | LSCA | STATE | LOCAL | TOTAL |
|---|---|---|---|---|
| FY 1996 CARRYOVER FUNDS | $ 0 | [redacted] | [redacted] | $ 0 |
| CURRENT FY 1997 FUNDS | 0 | 0 | 0 | 0 |
| TOTAL OBLIGATIONS | 0 | 0 | 0 | 0 |
| FY 1997 CARRYFORWARD FUNDS TO FY 1998 | $ 0 | [redacted] | [redacted] | $ 0 |

5. PROVIDE AN ABSTRACT OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103 OR 303)

South Carolina State Library
Fiscal Year 1997
Title I, Project IIID-2
Service to Special Populations -
The Elderly

I. Objectives

The purpose of the Service to Special Populations project is to extend and improve library service to specific segments of the population not heretofore reached, or previously given limited service. The specific segments to be addressed are: Children, the Elderly, the Disadvantaged, the Illiterate and the Institutionalized. A high priority is assigned to Service to the Elderly activities in FY 97.

Specific objectives of this project are:

A. To plan, develop, maintain, or expand programs of service for the elderly including innovative outreach services.

B. To promote mutual cooperation between libraries and other state and local agencies serving the elderly.

C. To provide adequate access to library service for the elderly in rural or other isolated areas by strengthening and expanding library extension programs.

D. To assist county library systems in developing minimum levels of service for the elderly in their service area.

E. To assist libraries in providing equipment to improve public library service to the elderly.

II. Relationship To Long-Range Program

The Service to Special Populations - The Elderly supports the Long-Range Program.

Goal II: To expand and improve public library services throughout the state, providing access for every resident, so as to further the educational, vocational, economic, and cultural enrichment of all citizens.

Objective 3: To extend public library service to special constituencies, including the disadvantaged, children, the elderly, the illiterate, the unserved, and persons of limited-English speaking ability.

III. Activities To Be Used To Meet Objectives And Needs

Activities will include:

A. Developing a viable program of library services for the elderly which may include outreach activities using traditional and/or innovative techniques supported by a well planned publicity program.

B. Disseminating materials related to older citizens. These materials could include, but not be limited to, such topics as planning for change of life style or employment, planning for health care and other services, readings on issues raised by the rapid aging of our society, etc.

C. Organizing information on local, state, and federal agencies for use by the elderly and those who work with them.

D. Providing ready access to an information and referral service which would include current information on human services agencies serving older citizens. Also providing information and a referral service for speakers, reviewers, and other resource people available for programming for older citizens.

E. Working with representatives of other state and local agencies serving the elderly to exchange information and coordinate activities.

IV. Key Libraries And Other Libraries Involved

The key libraries involved in this project are the South Carolina State Library and county and regional libraries which sent representatives to the July 1994 conference: "Library Service in Our Aging Society". Public libraries receiving grants must meet all requirements for State Aid, must have library support from local tax sources that is not less than the amount actually expended for library operation from local tax sources in the second preceding year, must provide free access to Interlibrary Loan Service, and must provide applicable assurances for non-construction LSCA programs.

V. Method Of Evaluation

Throughout the life of the project it will be monitored for budgetary and programmatic compliance by the LSCA Coordinator. Reimbursement requests are compared to authorized expenditures as described in the approved grant application. At the completion of each project and/or at the end of the grant period, a final expenditure report is required of each subgrantee. This report is reconciled against reimbursement documentation. The annual audit submitted by each library is also reviewed for compliance with the Single Audit Act of 1984 (Public Law 98-502) and the Office of Management and Budget (OMB) Circular A-128.

Progress of local projects will be monitored by State Library staff through a variety of means such as site visits, consultations with local librarians, written reports, etc.

Each grant recipient submits an annual self evaluation. Grant recipients are encouraged to involve those people who have an interest in the project, such as library staff, library users, and community leaders, in the evaluation. The self evaluation is to identify the true impact of the use of federal LSCA funds within their community and includes both statistical and anecdotal information -- all seeking to answer the question, "what difference did the project make?"

State Library staff will review the completed Report and Evaluation forms, adding comments where appropriate and using information developed at the state level to prepare broader evaluative comments for reporting to the U.S. Department of Education.

The following criteria will be used to evaluate this project:

1. The individual objectives established by each library.

South Carolina State Library
Fiscal Year 1997
Title I, Project IIID-2
Service to Special Populations -
The Elderly

2. The number of elderly reached.

3. The percentage of the target group reached.

4. The methods used by libraries to make their services accessible to the elderly.

5. The method for publicizing programs and services for the elderly. All publicity must cite LSCA administered by the South Carolina State Library as a source of funding.

6. The suitability of materials selected for the program.

7. The staff involvement in the program; including general knowledge of the program, attitude toward the program and special training and preparation.

8. The involvement of groups and agencies within the community already working with the elderly.

9. Comparison of projects with similar projects in other states.

10. Suitability of projects for replication by others.

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THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et. seq., unless otherwise noted

ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 305, 6(a)(2))

| GOALS 2000 | TECHNOLOGY BASED | CHECK TITLE | PROJECT NO. |
|---|---|---|---|
| | | [X] I | |
| | | [ ] III | IIID-3 |

1. NAME (Identify State agency, regional or local library, organization, or institution that will administer the project)
South Carolina State Library

2. NAME OF PROJECT (Specify LSCA activity by number as listed on pages 3-5 for Title I and page 6 for Title III activities) 3
Service to Special Populations - The Disadvantaged

3. ESTIMATED NUMBER OF PERSONS TO BE SERVED BY THE PROJECT
5,000

| 4. PROJECT ESTIMATES BY SOURCE OF FUNDS | LSCA | STATE | LOCAL | TOTAL |
|---|---|---|---|---|
| FY 1996 CARRYOVER FUNDS | $ 0 | | | $ 0 |
| CURRENT FY 1997 FUNDS | 4,000 | 0 | [4,000] | 4,000 |
| TOTAL OBLIGATIONS | 4,000 | 0 | [4,000] | 4,000 |
| FY 1997 CARRYFORWARD FUNDS TO FY 1998 | $ 0 | | | $ 0 |

5. PROVIDE AN ABSTRACT OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103 OR 303)

South Carolina State Library
Fiscal Year 1997
Title I, Project IIID-3
Service to Special Populations -
The Disadvantaged

I. Objectives

The purpose of the Service to Special Populations project is to extend and improve library service to specific segments of the population not heretofore reached, or previously given limited service. The specific segments to be addressed are: Children, the Elderly, the Disadvantaged, the Illiterate and the Institutionalized.

Specific objectives of this project are to assist county and regional library systems:

A. To plan, develop or expand programs of service for the disadvantaged with emphasis upon innovative activities.

B. To promote mutual interagency planning and implementation of programs serving the disadvantaged.

C. To develop minimum levels of service and financial support prerequisite for serving the disadvantaged.

D. To provide adequate access to library service for the disadvantaged in rural and other isolated areas by strengthening and expanding library extension programs.

E. To assist libraries in providing equipment to improve public library services to the disadvantaged.

II. Relationship To Long-Range Program

The Service to Special Populations - The Disadvantaged supports the Long-Range Program:

Goal II: To expand and improve public library services throughout the state, providing access for every resident, so as to further the educational, vocational, economic, and cultural enrichment of all citizens.

Objective 3: To extend public library service to special constituencies, including the disadvantaged, children, the elderly, the illiterate, the unserved, and persons of limited-English speaking ability.

III. Activities To Be Used To Meet Objectives And Needs

Activities will include:

A. Planning, gaining support for, and implementing projects to assist county library systems in developing minimum levels of service and financial support prerequisite for serving the disadvantaged, including personnel and equipment.

B. Planning, gaining support for, and implementing projects in the areas of services to the rural disadvantaged.

South Carolina State Library
Fiscal Year 1997
Title I, Project IIID-3
Service to Special Populations -
The Disadvantaged

C. Working with representatives of other state and local agencies serving the disadvantaged to exchange information and coordinate activities.

D. Collecting and disseminating information from state and national programs and organizations.

E. Developing bookmobile service. Libraries will work towards upgrading bookmobile service, one of the prime means of delivering library service to South Carolina's disadvantaged population.

IV. Key Libraries And Other Libraries Involved

The key libraries involved in this project are the South Carolina State Library and all county and regional libraries. Public libraries receiving grants must meet all requirements for State Aid, must have library support from local tax sources that is not less than the amount actually expended for library operation from local tax sources in the second preceding year, must provide free access to Interlibrary Loan Service, and must provide applicable assurances for non-construction LSCA programs.

The following criteria will be used to evaluate the project:

1. Libraries serving counties with over 25% disadvantaged population.

2. Libraries serving counties with over 15% disadvantaged population.

3. Libraries serving counties with over 20,000 disadvantaged but under 25% disadvantaged population.

NOTE: Where counties do not meet the above criteria, grants will be considered to serve the disadvantaged in specific communities which will meet the criteria listed above.

V. Method Of Evaluation

Throughout the life of the project it will be monitored for budgetary and programmatic compliance by the LSCA Coordinator. Reimbursement requests are compared to authorized expenditures as described in the approved grant application. At the completion of each project and/or at the end of the grant period, a final expenditure report is required of each subgrantee. This report is reconciled against reimbursement documentation. The annual audit submitted by each library is also reviewed for compliance with the Single Audit Act of 1984 (Public Law 98-502) and the Office of Management and Budget (OMB) Circular A-128.

Progress of local projects will be monitored by State Library staff through a variety of means such as site visits, consultations with local librarians, written reports, etc.

South Carolina State Library
Fiscal Year 1997
Title I, Project IIID-3
Service to Special Populations -
The Disadvantaged

Each grant recipient submits an annual self evaluation. Grant recipients are encouraged to involve those people who have an interest in the project, such as library staff, library users, and community leaders, in the evaluation. The self evaluation is to identify the true impact of the use of federal LSCA funds within their community and includes both statistical and anecdotal information -- all seeking to answer the question, "what difference did the project make?"

State Library staff will review the completed Report and Evaluation forms, adding comments where appropriate and using information developed at the state level to prepare broader evaluative comments for reporting to the U.S. Department of Education.

The following criteria will be used to evaluate this project:

1. The number of disadvantaged reached.

2. The percentage of the target group reached.

3. The methods used by libraries to make their services accessible to the disadvantaged.

4. The staff involvement in the program; including general knowledge of the program, attitude toward the program and special training and preparation.

5. The involvement of groups and agencies within the community already working with the disadvantaged.

6. Comparison of projects with similar projects in other states.

7. Suitability of projects for replication by other libraries.

8. The methods used to publicize the project. All publicity must cite LSCA administered by the South Carolina State Library as a source of funding.

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THE LIBRARY SERVICES AND CONSTRUCTION ACT
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ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 305, 6(a)(2))

| GOALS 2000 | TECHNOLOGY BASED | CHECK TITLE | PROJECT NO. |
|---|---|---|---|
| | | [X] I | |
| | | [ ] III | IIID-4 |

1. NAME (Identify State agency, regional or local library, organization, or institution that will administer the project)
South Carolina State Library

2. NAME OF PROJECT (Specify LSCA activity by number as listed on pages 3-5 for Title I and page 6 for Title III activities) 12
Service to Special Populations - The Illiterate

3. ESTIMATED NUMBER OF PERSONS TO BE SERVED BY THE PROJECT
0

| 4. PROJECT ESTIMATES BY SOURCE OF FUNDS | LSCA | STATE | LOCAL | TOTAL |
|---|---|---|---|---|
| FY 1996 CARRYOVER FUNDS | $ 0 | | | $ 0 |
| CURRENT FY 1997 FUNDS | 0 | 0 | 0 | 0 |
| TOTAL OBLIGATIONS | 0 | 0 | 0 | 0 |
| FY 1997 CARRYFORWARD FUNDS TO FY 1998 | $ 0 | | | $ 0 |

5. PROVIDE AN ABSTRACT OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103 OR 303)

South Carolina State Library
Fiscal Year 1997
Title I, Project IIID-4
Service to Special Populations -
The Illiterate

I. Objectives

The purpose of the Service to Special Populations project is to extend and improve library service to specific segments of the population not heretofore reached, or previously given limited service. The specific segments to be addressed are: Children, the Elderly, the Disadvantaged, the Illiterate and the Institutionalized.

Specific objectives of this project are:

A. To plan, develop, implement, and evaluate library literacy programs to combat the problem of illiteracy.

B. To promote mutual cooperation between libraries and other state and local agencies serving the illiterate and functionally illiterate.

C. To assist libraries in the establishment and support of model library literacy centers, to reduce the number of functionally illiterate individuals and to help them reach full employment.

D. To assist libraries in providing equipment to improve public library service to the illiterate.

II. Relationship To Long-Range Program

The Service to Special Populations - The Illiterate supports the Long-Range Program:

Goal II: To expand and improve public library services throughout the state, providing access for every resident, so as to further the educational, vocational, economic, and cultural enrichment of all citizens.

Objective 3: To extend public library service to special constituencies, including the disadvantaged, children, the elderly, the illiterate, the unserved, and persons of limited-English speaking ability.

III. Activities To Be Used To Meet Objectives And Needs

Activities will include assisting in the implementation of LSCA projects funded under this category. Local projects will include but not be limited to the following activities:

A. Provision of materials, reading guidance, programming, and library promotion to literacy students.

B. Provision of materials, space, programming, equipment, and guidance to literacy tutors.

C. Conducting or attending literacy-related meetings and conferences with library boards, administrators, and staff.

D. Maintaining communication with the State Department of Education and other groups working with the illiterate.

E. Establishing a workplace literacy resource center in the library.

F. Improving the information gathering and information handling skills of adult learners.

G. Conducting book discussion programs for adult new readers.

H. Providing reading kits on parenting to low-literacy new parents.

NOTE: Projects will be considered which provide public library services to the illiterate or functionally illiterate, or where the public library is an integral part of a cooperative community-based literacy program. Funds will not be available for on-going expenses or for operating an existing program.

IV. Key Libraries And Other Libraries Involved

The key libraries involved in this project will be the South Carolina State Library and all county and regional libraries. Public libraries receiving grants must meet all requirements for State Aid, must have library support from local tax sources that is not less than the amount actually expended for library operation from local tax sources in the second preceding year, must provide free access to Interlibrary Loan Service, and must provide applicable assurances for non-construction LSCA programs.

V. Method Of Evaluation

Throughout the life of the project it will be monitored for budgetary and programmatic compliance by the LSCA Coordinator. Reimbursement requests are compared to authorized expenditures as described in the approved grant application. At the completion of each project and/or at the end of the grant period, a final expenditure report is required of each subgrantee. This report is reconciled against reimbursement documentation. The annual audit submitted by each library is also reviewed for compliance with the Single Audit Act of 1984 (Public Law 98-502) and the Office of Management and Budget (OMB) Circular A-128.

Progress of local projects will be monitored by State Library staff through a variety of means such as site visits, consultations with local librarians, written reports, etc.

Each grant recipient submits an annual self evaluation. Grant recipients are encouraged to involve those people who have an interest in the project, such as library staff, library users, and community leaders, in the evaluation. The self evaluation is to identify the true impact of the use of federal LSCA funds within their community and includes both statistical and anecdotal information -- all seeking to answer the question, "what difference did the project make?"

State Library staff will review the completed Report and Evaluation forms, adding comments where appropriate and using information developed at the state level to prepare broader evaluative comments for reporting to the U.S. Department of Education.

South Carolina State Library
Fiscal Year 1997
Title I, Project IIID-4
Service to Special Populations -
The Illiterate

The following criteria will be used to evaluate this project:

1. The number of illiterate and functionally illiterate reached.

2. The percentage of the target group reached.

3. The individual objectives established by each library.

4. The methods used by libraries to make their services accessible to the illiterate and functionally illiterate.

5. The suitability of materials selected for the program.

6. The staff involvement in the program; including general knowledge of the program, attitude toward the program and special training and preparation.

7. The involvement of groups and agencies within the community already working with the illiterate and functionally illiterate.

8. Suitability of project for replication by other libraries.

9. The methods of publicizing the project. All publicity must cite LSCA administered by the South Carolina State Library as a source of funding.

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ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 305, 6(a)(2))

| GOALS 2000 | TECHNOLOGY BASED | CHECK TITLE | PROJECT NO. |
|---|---|---|---|
| | | [X] I | |
| | | [ ] III | IIID-5 |

1. NAME (Identify State agency, regional or local library, organization, or institution that will administer the project)
South Carolina State Library

2. NAME OF PROJECT (Specify LSCA activity by number as listed on pages 3-5 for Title I and page 6 for Title III activities) 5
Service to Special Populations - The Institutionalized

3. ESTIMATED NUMBER OF PERSONS TO BE SERVED BY THE PROJECT
8,600

| 4. PROJECT ESTIMATES BY SOURCE OF FUNDS | LSCA | STATE | LOCAL | TOTAL |
|---|---|---|---|---|
| FY 1996 CARRYOVER FUNDS | $ 0 | [redacted] | [redacted] | $ 0 |
| CURRENT FY 1997 FUNDS | 35,000 | 565,000 | 0 | 600,000 |
| TOTAL OBLIGATIONS | 35,000 | 565,000 | 0 | 600,000 |
| FY 1997 CARRYFORWARD FUNDS TO FY 1998 | $ 0 | [redacted] | [redacted] | $ 0 |

5. PROVIDE AN ABSTRACT OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103 OR 303)

South Carolina State Library
Fiscal Year 1997
Title I, Project IIID-5
Service to Special Populations -
The Institutionalized

I. Objectives

The purpose of the Service to Special Populations project is to extend and improve library service to specific segments of the population not heretofore reached, or previously given limited service. The specific segments to be addressed are: Children, the Elderly, the Disadvantaged, the Illiterate and the Institutionalized.

Specific objectives of this project are:

A. To establish and administer effective standards governing personnel, materials, equipment, space, and physical facilities for institutional library service.

B. To stimulate recognition of library service as an integral part of education and rehabilitation by state institutional administrators and personnel and to elicit institutional financial support for library service.

C. To provide technical professional advice and assistance on a continuing, consistent basis.

D. To recruit and train qualified personnel and to provide continuing education programs geared to the needs of library administrators and staff.

E. To assist libraries in developing collections adequate in size, scope, and appropriateness to meet the needs of patients and residents.

F. To assist libraries in providing reference services and supplementary resources for professional personnel.

G. To assist libraries in supporting programs to combat the problem of illiteracy.

H. To assist libraries in supporting programs of bibliotherapy for emotionally and educationally handicapped individuals.

I. To assist libraries in providing equipment to improve library service to the institutionalized.

II. Relationship To Long-Range Program

The Service to Special Populations - The Institutionalized supports the Long-Range Program:

Goal III: To extend and improve library services to special clientele: the institutionalized and physically handicapped.

Objective 1: To promote the establishment and development of institutional library service capable of supporting treatment, education, and rehabilitation programs in state-supported institutions.

South Carolina State Library
Fiscal Year 1997
Title I, Project IIID-5
Service to Special Populations -
The Institutionalized

III. Activities To Be Used To Meet Objectives And Needs

Activities will involve the:

A. Planning, developing and supervision of programs for state institutional libraries. The State Library staff will maintain contact with state institutions through site visits, correspondence, telephone calls and other means of communication and meet with institutional administrative staff members as needed.

B. Assisting with the implementation of LSCA grant projects involving service to institutions.

C. Providing technical assistance in the development and application of state standards for institutional library service.

D. Providing guidance in the development of bibliotherapy and literacy projects.

E. Encouraging institutions to increase local funds for materials by 5% and to increase usage of the State Library's interlibrary loan and film service by 5% each.

IV. Key Libraries And Other Libraries Involved

The key libraries involved in the project are the State Library and libraries of state institutions with resident populations. In order to qualify for a grant, an institutional library must receive income from tax sources which is not less than the income received from those same tax sources in the second preceding year, employ a professionally trained librarian, and receive the majority of its support from state tax sources. The South Carolina State Library will award grants to qualifying libraries on a competitive basis.

NOTE: Institutions which do not qualify for the grant program or choose not to participate are still eligible for other services from the State Library.

V. Method Of Evaluation

Throughout the life of the project it will be monitored for budgetary and programmatic compliance by the LSCA Coordinator. Reimbursement requests are compared to authorized expenditures as described in the approved grant application. At the completion of each project and/or at the end of the grant period, a final expenditure report is required of each subgrantee. This report is reconciled against reimbursement documentation.

Progress of local projects will be monitored by State Library staff through a variety of means such as site visits, consultations with local librarians, written reports, etc.

South Carolina State Library
Fiscal Year 1997
Title I, Project IIID-5
Service to Special Populations -
The Institutionalized

Each grant recipient submits an annual self evaluation. Grant recipients are encouraged to involve those people who have an interest in the project, such as library staff, library users, and community leaders, in the evaluation. The self evaluation is to identify the true impact of the use of federal LSCA funds within their community and includes both statistical and anecdotal information -- all seeking to answer the question, "what difference did the project make?"

State Library staff will review the completed Report and Evaluation forms, adding comments where appropriate and using information developed at the state level to prepare broader evaluative comments for reporting to the U.S. Department of Education.

The following criteria will be used to measure the effectiveness of all institutional library programs:

1. The collection is of adequate size and meets the needs of residents of the institution.

2. Library services are available to all residents on a reasonable, regular and convenient schedule.

3. Staff rendering library services shall have qualifications appropriate to their responsibilities and duties.

4. There is continued evidence of institution support of library services within the institution, especially materials budgets.

5. The development and use of bibliotherapy and other therapy programs, when appropriate.

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TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 305, 6(a)(2))

| GOALS 2000 | TECHNOLOGY BASED | CHECK TITLE | PROJECT NO. |
|---|---|---|---|
| 5 | Yes | [X] I<br>[ ] III | IIIE |

1. NAME (Identify State agency, regional or local library, organization, or institution that will administer the project)
South Carolina State Library

2. NAME OF PROJECT (Specify LSCA activity by number as listed on pages 3-5 for Title I and page 6 for Title III activities) 2
Public Library Automation & Technology

3. ESTIMATED NUMBER OF PERSONS TO BE SERVED BY THE PROJECT
166,000

| 4. PROJECT ESTIMATES BY SOURCE OF FUNDS | LSCA | STATE | LOCAL | TOTAL |
|---|---|---|---|---|
| FY 1996 CARRYOVER FUNDS | $ 0 | | | $ 0 |
| CURRENT FY 1997 FUNDS | 160,000 | 0 | [160,000] | 160,000 |
| TOTAL OBLIGATIONS | 160,000 | 0 | [160,000] | 160,000 |
| FY 1997 CARRYFORWARD FUNDS TO FY 1998 | $ 0 | | | $ 0 |

5. PROVIDE AN ABSTRACT OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103 OR 303)

South Carolina State Library
Fiscal Year 1997
Title I, Project IIIE
Public Library Automation and Technology

I. Objectives

The purpose of the Public Library Automation and Technology Project is to encourage public libraries to take advantage of the benefits of technological developments to better serve their patrons.

Specific objectives are:

A. To assist libraries in testing and evaluating hardware, software, and services provided by automation vendors and utilities to determine the systems best suited for libraries of various sizes and to provide library equipment to improve library service.

B. To encourage adherence to standards in database development and communication protocols necessary to ensure compatibility with state and national planning and to make possible online communication among libraries.

C. To encourage county support for technological enhancements of library services by providing incentive grants for consultants and start-up costs.

D. To enhance public library access to the South Carolina Library Network and to other networks and databases.

II. Relationship To Long-Range Program

The Public Library Automation and Technology Project supports the Long-Range Program:

Goal II: To expand and improve public library services throughout the state, providing access for every resident, so as to further the educational, vocational, economic, and cultural enrichment of all citizens.

Objective 2: To provide incentive grants to public libraries for services and activities which support state and LSCA priorities.

III. Activities To Be Used To Meet Objectives And Needs

Activities will involve assisting in the planning, implementation and evaluation of subgrants. Top priority in FY 97 will be given to awarding subgrants to libraries without automated library systems.

Local projects will include but not be limited to the following activities:

A. Consultant fees.

B. Information and Referral Services.

South Carolina State Library
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Title I, Project IIIE
Public Library Automation and
Technology

C. Incentive grants for implementing projects to automate library activities such as circulation control, acquisitions, cataloging, serials control, newspaper indexing, business functions, etc. Funds will be available for consultant fees and actual implementation of automated activities.

IV. Key Libraries And Other Libraries Involved

The key libraries involved in this project will be the South Carolina State Library and all county and regional public libraries . The South Carolina State Library will award grants to qualifying libraries on a discretionary and a competitive basis. The Priorities for FY 97 are (1) county and regional libraries without automated systems and (2) innovative programs which enhance citizen access to library services.

In order to qualify, the library must meet eligibility requirements for State Aid, must have library support from local tax sources that is not less than the amount actually expended for library operation from local tax sources in the second preceding year, must provide free access to Interlibrary Loan Service, and must provide applicable assurances for non-construction LSCA programs.

V. Method Of Evaluation

Throughout the life of the project it will be monitored for budgetary and programmatic compliance by the LSCA Coordinator. Reimbursement requests are compared to authorized expenditures as described in the approved grant application. At the completion of each project and/or at the end of the grant period, a final expenditure report is required of each subgrantee. This report is reconciled against reimbursement documentation. The annual audit submitted by each library is also reviewed for compliance with the Single Audit Act of 1984 (Public Law 98-502) and the Office of Management and Budget (OMB) Circular A-128.

Progress of local projects will be monitored by State Library staff through a variety of means such as site visits, consultations with local librarians, written reports, etc. In FY 95 a pilot project was funded to provide access to online searching through the FirstSearch Catalog, an OCLC product for 9 public libraries. This pilot project was continued in FY 96 and closely monitored by State Library staff. Based on the evaluation, the program may be expanded in FY 97.

Each grant recipient submits an annual self evaluation. Grant recipients are encouraged to involve those people who have an interest in the project, such as library staff, library users, and community leaders, in the evaluation. The self evaluation is to identify the true impact of the use of federal LSCA funds within their community and includes both statistical and anecdotal information -- all seeking to answer the question, "what difference did the project make?"

State Library staff will review the completed Report and Evaluation forms, adding comments where appropriate and using information developed at the state level to prepare broader evaluative comments for reporting to the U.S. Department of Education.

South Carolina State Library
Fiscal Year 1997
Title I, Project IIIE
Public Library Automation and
Technology

The following criteria will be used to evaluate this project:

1. The number of grants administered.

2. Progress made toward achievement of local, state, regional, and national goals.

3. Suitability of the project for replication by others.

OMB NO. _____
EXP. DATE_____

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ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT REPORT
(SECS. 103, 303, 304, 305, 6(a)(2))

| GOALS 2000 | TECHNOLOGY BASED | CHECK TITLE | PROJECT NO. |
|---|---|---|---|
| 5 | | [X] I<br>[ ] III | IIIF |

1. NAME (Identify State agency, regional or local library, organization, or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify LSCA activity by number as listed on pages 3-5 for Title I and page 6 for Title III activities) 7

Major Library Resource Libraries (MURLS)

3. ESTIMATED NUMBER OF PERSONS TO BE SERVED BY THE PROJECT

253,846

| 4. PROJECT ESTIMATES BY SOURCE OF FUNDS | LSCA | STATE | LOCAL | TOTAL |
|---|---|---|---|---|
| FY 1996 CARRYOVER FUNDS | $ 0 | | | $ 0 |
| CURRENT FY 1997 FUNDS | 14,892 | 0 | (14,892) | 14,892 |
| TOTAL OBLIGATIONS | 14,892 | 0 | (14,892) | 14,892 |
| FY 1997 CARRYFORWARD FUNDS TO FY 1998 | $ 0 | | | $ 0 |

5. PROVIDE AN ABSTRACT OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103 OR 303)

South Carolina State Library
Fiscal Year 1997
Title I, Project IIIF
MURLS

I. Objective:

The purpose of this project is to support and expand library services of major urban resource libraries, which, because of the value of the collections of such libraries to individual users and to other libraries, need special assistance to furnish services at a level required to meet the demands made for such service.

Specific objectives of this project are:

A. To improve public library services available to all S.C. residents.

B. To assist Major Urban Resource Libraries by providing equipment and materials needed in order to furnish services to all S.C. residents.

II. Relationship to Long-Range Program

The Major Urban Resource Library Project (MURLS) supports Goal II: "To expand and improve public library services throughout the state, providing access for every resident, so as to further the educational, vocational, economic, and cultural enrichment of all citizens."

III. Activities to be used:

A. Planning, administering, and providing technical assistance to Major Urban Resource Library grant recipients in developing services at a level required to meet the demands for services and in providing services to other libraries and individual users in the Region and/or Statewide.

B. Administering a subgrant program which works toward the objective of strengthening public library services through the support of major urban resources libraries.

C. Local projects may include but not be limited to the following activities:

1. Identifying area information service needs, developing a plan to meet those needs, implementing and coordinating the effectiveness of the plan.
2. Selecting, purchasing and making available material in various formats (print, audiovisual, electronic, etc.).
3. Providing access to online database services.
4. Marketing of the services provided.

IV. Key Libraries and Other Libraries Involved

The key libraries involved in this project will be the South Carolina State Library and the Richland County Public Library (Columbia, S.C. ) which the U.S. Secretary of Education has identified as eligible for MURLS grants

South Carolina State Library
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Title I, Project IIIF
MURLS

Public libraries receiving grants shall:

1. Meet all requirements for State Aid.
2. Have library support from local tax sources that is not less than the amount actually expended for library operation from local tax sources in the second preceding year.
3. Provide free access to Interlibrary Loan Service.
4. Provide applicable assurances for non-construction LSCA programs.
5. Possess special resource collections of major significance to the state.
6. Communicate its programs and services to all South Carolina public libraries at least once per quarter

V. Method of Evaluation

Throughout the life of the project it will be monitored for budgetary and programmatic compliance by the LSCA Coordinator. Reimbursement requests are compared to authorized expenditures as described in the approved grant application. At the completion of each project and/or at the end of the grant period, a final expenditure report is required of each subgrantee. This report is reconciled against reimbursement documentation. The annual audit submitted by each library is also reviewed for complicance with the Single Audit Act of 1984 (Public Law 98-502) and the Office of Management and Budget (OMB) Circular A-128.

Progress of local projects will be monitored by State Library staff by a variety of means such as site visits, consultations with local librarians, written reports, etc.

Each grant recipient submits an annual self evaluation. Grant recipients are encouraged to involve those people who have an interest in the project, such as library staff, library users, and community leaders, in the evaluation process. The self evaluation is to identify the true impact of the use of federal LSCA funds within their community and includes both statistical and anecdotal information -- all seeking to answer the question, "what difference did the project make?"

State Library staff will review the completed Report and Evaluation forms, adding comments where appropriate and using information developed at the state level to prepare broader evaluative comments for reporting to the U.S. Department of Education.

The following criteria will be used to evaluate this project:

1. Progress toward achievement of local, state, regional, and national service goals.

2. Progress toward achievement of local project objective(s).

3. The percentage of the target group reached.

4. Suitability of the project for replication by other libraries.

5. The method(s) used to market the services provided by the project.

6. The incorporation of the services (activities) into an on-going program of service.

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TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 305, 6(a)(2))

| GOALS 2000 | TECHNOLOGY BASED | CHECK TITLE | PROJECT NO. |
|---|---|---|---|
| | | [X] I | |
| | | [ ] III | IV |

1. NAME (Identify State agency, regional or local library, organization, or institution that will administer the project)
South Carolina State Library

2. NAME OF PROJECT (Specify LSCA activity by number as listed on pages 3-5 for Title I and page 6 for Title III activities) 4
Blind and Physically Handicapped

3. ESTIMATED NUMBER OF PERSONS TO BE SERVED BY THE PROJECT
8,000

| 4. PROJECT ESTIMATES BY SOURCE OF FUNDS | LSCA | STATE | LOCAL | TOTAL |
|---|---|---|---|---|
| FY 1996 CARRYOVER FUNDS | $ 82,000 | | | $ 82,000 |
| CURRENT FY 1997 FUNDS | 0 | 659,951 | 0 | 659,951 |
| TOTAL OBLIGATIONS | 82,000 | 659,951 | 0 | 741,951 |
| FY 1997 CARRYFORWARD FUNDS TO FY 1998 | $ 85,000 | | | $ 85,000 |

5. PROVIDE AN ABSTRACT OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103 OR 303)

South Carolina State Library
Fiscal Year 1997
Title I, Project IV.
Blind and Physically Handicapped

I. Objectives

The objectives of the Service to the Blind and Physically Handicapped Project are:

A. To provide a full subject range of reading materials in special media -- cassette, flexible disc, large print, and Braille -- for print-handicapped readers in South Carolina.

B. To encourage greater use of library services for the handicapped by a continuing program of publicity, promotion, and education.

C. To make library service accessible to handicapped individuals at the local level wherever possible.

a. To deposit browsing collections of talking books in county libraries.

b. To provide collections of talking books for visually handicapped readers in institutions such as nursing homes and adult day care centers.

c. To encourage participation by handicapped readers in established library programs at the local level such as summer reading program.

D. To provide reliable playback equipment for the utilization of talking books.

E. To coordinate library services for the handicapped with programs of other agencies and organizations serving the handicapped.

F. Specific objectives for FY 97 are:

a. To register 1,000 new readers.

b. To continue to develop collections that meet needs of registered readers.

c. To maintain telephone contact between reader advisors and patrons by staff initiated calls, use of In-WATS service, and proper distribution to appropriate staff of all incoming patron calls.

d. To provide one day service on circulation of available materials.

e. To maintain inventory control over and provide maintenance for Library of Congress audio equipment.

f. To continue to maintain and enhance the volunteer program.

g. To maintain Advisory Council for handicapped services.

h. To make presentations to public and state institutional libraries on services available from DBPH and to agencies and organizations serving blind, visually impaired, or other physical handicap.

South Carolina State Library
Fiscal Year 1997
Title I, Project IV.
Blind and Physically Handicapped

i. To promote service by using State Library produced applications, NLS produced materials, and by exhibiting and speaking at appropriate forums.

j. To investigate technology available to enhance user services such as computer produced braille, large type, and to investigate dial-in access to DBPH's online catalog.

II. Relationship To Long-Range Program

The Blind and Physically Handicapped Project supports Long Range Program:

Goal III: To extend and improve library services to special clientele: the institutionalized and physically handicapped (who qualify for talking book services as outlined by the federal guidelines).

Objective 2: "To provide special programs of library service for visually and physically handicapped individuals."

III. Activities To Be Used To Meet Objectives And Needs

1. The South Carolina State Library, Department for the Blind and Physically Handicapped has been designated a regional library for the blind and physically handicapped by the Library of Congress, National Library Service for the Blind and Physically Handicapped. As such, the library will:

a. Acquire, process, and make available 3,000 new talking books, 25,000 new cassette books, and 1,000 large print books and .

b. Maintain collection of 47,801 books on recorded disc, 221,392 cassette books, 12,536 large print books, and 64 periodical subscriptions.

c. Issue and maintain inventory control according to NLS guidelines of equipment necessary to play recorded books.

d. Circulate 275,000 books and periodicals to 8,000 readers.

e. Utilize the volunteer program to include the recording of selected materials about South Carolina or by South Carolina authors.

f. Provide catalogs and special bibliographies of available materials so readers may make their own reading selections.

g. Provide readers advisory service for registered borrowers needing assistance with title selections.

h. Provide assistance to print handicapped students in the location of textbooks in special media.

i. Contract with North Carolina State Library for braille service.

2. Provide browsing collections of talking books in county libraries upon request as well as deposits of NLS playback equipment for demonstration purposes.

3. To reach potential readers, a public relations campaign is conducted year-round, consisting of exhibits at conferences, association meetings, special product fairs, and other events where the target audience matches that of DBPH.

4. To educate the public about talking book services, overview presentations are made to blind and visually impaired consumer groups and to professionals who work with them. Interviews are granted as requested by state and local newspapers or magazines.

5. To maintain communications between the library and its readers, 24 hour In-WATS telephone service, a quarterly large print and tape newsletter, and individual correspondence are used.

6. The Advisory Council, composed of users of this service and service providers, will continue.

IV. Key Libraries And Other Libraries Involved

South Carolina State Library, Department for the Blind and Physically Handicapped
Library of Congress, National Library Service for the Blind and Physically Handicapped
North Carolina State Library, Library for the Blind and Physically Handicapped
South Carolina Commission for the Blind
Governor's Office, Division on Aging
South Carolina Vocational Rehabilitation Department
Governor's Office. Division of Health & Human Services. Developmental Disabilities Council
South Carolina State Department of Education, Office of Programs for Exceptional Children
South Carolina public libraries
South Carolina School for the Deaf and the Blind
Various agencies, state and local, and other groups that work with the handicapped, as well as individual volunteers

V. Method Of Evaluation

1. This project will be monitored by the Director, Library Services for the Blind and Physically Handicapped, and consultants from Library of Congress, National Library Service for the Blind and Physically Handicapped. This project provides for the operation of a regional library for the blind and physically handicapped.

To evaluate the effectiveness of this service the library will use two tools:

Association of Specialized and Cooperative Library Agencies. Revised Standards and Guidelines for the Library of Congress Network of Libraries for the Blind and Physically Handicapped. Chicago, American Library Association, 1995.

Network Library Manual. Library of Congress, National Library Service for the Blind and Physically Handicapped. New and revised entries are distributed with a Network Library Manual Transmittal bannerhead.

2. To judge effectiveness of publicity programs, the following will be used:

   a. Number of new readers registered.

   b. Response from radio and newspaper coverage, such as inquiries about service and requests for applications.

   c. Requests for speaking engagements.

3. The collection will be constantly evaluated to provide materials suitable for South Carolina readers. To do this will involve:

   a. Selecting sufficient copies of Library of Congress produced books in areas that have proven to be popular, such as religion.

   b. Weeding collections on a continuous basis to make room for more popular items.

   c. Searching the on-line or CD-ROM version of the union catalog of the Library of Congress, National Library Service for the Blind and Physically Handicapped for location of titles possibly produced by other regional libraries that are requested by readers or that are needed to balance collection.

   d. Recording of local materials.

   e. Purchasing commercial material that would add balance to the collection.

4. To receive input from readers as to quality of service, the quarterly newsletter will be used to seek responses on what the readers want from their library. The Advisory Council will be polled for suggestions also.

South Carolina State Library
Fiscal Year 1997
Title II, Project I.
Public Library Construction

I. Objectives

The purpose of this project is to provide public library facilities adequate in space, design, and access to meet the needs of the community. To this end the project will insure wise and economical use of federal and local funds in the construction of library facilities; will assure that new facilities provide the maximum in function, efficiency and economy of maintenance; and will make construction funds available to the greatest number of communities for the wisest and best development of library facilities to reach the greatest number of people. Construction projects eligible for Title II grants are:

A. Construction of new county or regional headquarters buildings, the enlarging of existing county or regional headquarters buildings, or the conversion of existing buildings into public library facilities.

B. Construction or enlargement of branch library buildings serving a population area of 20,000 or more in county or regional systems or the conversion of existing buildings into branch library facilities. (The plan of construction and the location of the branch must be based upon a carefully developed plan for the location and development of branches to serve the entire area of the system.)

C. Construction or enlargement of branch library buildings serving a population area of less than 20,000 in county or regional systems or the conversion of existing buildings into branch library facilities. (The plan of construction and the location of the branch must be based upon a carefully developed plan for the location and development of branches to serve the entire area of the system.)

D. Renovation of existing county or regional headquarters buildings or branch library buildings to make it accessible to the physically handicapped as required in American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by, the Physically Handicapped.

E. Renovation of existing county or regional headquarters buildings or branch library buildings for energy conservation.

II. Relationship To Long-Range Program

The Public Library Construction project supports Long-Range Program:

Goal II: To expand and improve public library services throughout the state, providing access for every resident, so as to further the educational, vocational, economic, and cultural enrichment of all citizens.

Objective 4: "To encourage provision of public library facilities adequate in space, design, and access to meet the needs of the community."

III. Activities To Be Used To Meet Objectives And Needs

The allocation of funds for construction projects will be as follows:

Branch libraries (permanent or temporary) serving populations of less than 20,000 in systems meeting requirements for State Aid, $100,000 or 50 percent of the cost of the total project, whichever is the smaller.

Branch libraries (permanent or temporary) serving populations over 20,000 in systems meeting requirements for State Aid, $150,000 or 50 percent of the cost of the total project, whichever is the smaller.

The headquarters of county and regional systems meeting requirements for State Aid and serving populations under 50,000, $200,000 or 50 percent of the total cost of the construction project, whichever is the smaller.

The headquarters of county and regional systems serving populations of 50,000 to 100,000 and meeting State Aid requirements , $250,000 or 50 percent of the total cost of the project, whichever is the smaller.

The headquarters of county and regional systems serving populations over 100,000 and meeting State Aid requirements, $300,000 or 50 percent of the total cost of the project, whichever is the smaller.

Renovation of headquarters or branch library buildings for compliance with the Americans with Disabilities Act and for energy conservation.

The amount of each grant will be determined individually on the basis of the nature and extent of the renovation required and on the other funding available. In no case shall a grant exceed 50 percent of the cost of renovations specifically required to assure access and usability for the handicapped, and energy efficiency.

The State Library will not use Title II funds for its administration of this project. All funds will be available for grants.

Construction must begin within six months of the approval of the Title II application or risk forfeiture of grant.

IV. Key Libraries And Other Libraries Involved

The key libraries involved will be the SC State Library and eligible public libraries throughout the state.

South Carolina State Library
Fiscal Year 1997
Title II, Project I.
Public Library Construction

V. Method Of Evaluation

The State Library will evaluate each application to determine eligibility. Once a grant is approved the State Library will provide technical assistance and review before construction begins. During construction the State Library will work with the libraries to ensure that contractor(s) meet schedules, follow applicable regulations, and construct the building in accordance with specifications approved by the State Library. Periodic site visits will be made to verify the above. After the building is completed the State Library will make a final inspection of the building. An audit of the owner's accounts and records of both local and federal funds will be made as soon as practical after construction has been completed. This audit is to assure that federal funds expended on the project are equal to the applicable federal share of the actual allowable costs incurred by the library in constructing and equipping the project as approved and in accordance with applicable laws, regulations, and policies established for the program.

Overall the project will be evaluated on the number of new library buildings constructed in areas which previously had no public library facility or which had an inadequate facility. Standards to be used in the evaluation of adequacy of the library facility are found in Pamphlet No. 11, "Small Libraries Publication," Planning the Small Public Library Building by Anders Dahlgren (Library Administration and Management Division, American Library Association, 1985) and in Wheeler and Goldhor's Practical Administration of Public Libraries, by Joseph L. Wheeler and Herbert Goldhor, revised by Carlton Rochell, (Harper, 1981), p. 464.

DEPARTMENT OF EDUCATION
WASHINGTON, DC 20208-5571

STATE SC
FY 1997
CAN

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et. seq., unless otherwise noted

ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 305, 6(a)(2))

| GOALS 2000 | TECHNOLOGY BASED | CHECK TITLE | PROJECT NO. |
|---|---|---|---|
| | | ☐ I | |
| | | ☒ III | i |

1. NAME (Identify State agency, regional or local library, organization, or institution that will administer the project)
South Carolina State Library

2. NAME OF PROJECT (Specify LSCA activity by number as listed on pages 3-5 for Title I and page 6 for Title III activities) 2
South Carolina Library Network

3. ESTIMATED NUMBER OF PERSONS TO BE SERVED BY THE PROJECT
1,394,681

| 4. PROJECT ESTIMATES BY SOURCE OF FUNDS | LSCA | STATE | LOCAL | TOTAL |
|---|---|---|---|---|
| FY 1996 CARRYOVER FUNDS | $ 235,128 | [redacted] | [redacted] | $ 235,128 |
| CURRENT FY 1997 FUNDS | 0 | 235,298 | 0 | 0 |
| TOTAL OBLIGATIONS | 235,128 | 235,298 | 0 | 470,426 |
| FY 1997 CARRYFORWARD FUNDS TO FY 1998 | $ 150,908 | [redacted] | [redacted] | $ 150,908 |

5. PROVIDE AN ABSTRACT OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103 OR 303)

South Carolina State Library
Fiscal Year 1997
Title III, Project I
South Carolina Library Network

I. Objectives

The objectives of the South Carolina Library Network Project are:

A. To provide better service to South Carolinians by improving access to library resources of the state, region, and nation.

B. To facilitate the sharing of South Carolina library resources by means of a rapid communication system for the location of information and materials.

C. To develop and service a statewide library and information network, utilizing computer and telecommunications technology, capable of delivering products and services to all types of libraries in South Carolina.

D. To strengthen the service of the State Library so that it may adequately serve as a resource for all libraries in the state.

E. To provide access to the Educational Resources Information Center (ERIC) document collection, DIALOG, GPO, and other databases.

F. To acquire equipment to improve library service.

II. Relationship To Long-Range Program

The South Carolina Library Network project supports Long-Range Program:

Goal IV: "To encourage and develop resource sharing by all libraries through participation in the South Carolina Library Network and other cooperative activities."

III. Activities To Be Used To Meet Objectives and Needs

The State Library operates the South Carolina Library Network. The central component is the State Library's integrated online system, which currently includes public access catalog, circulation, acquisitions, electronic bulletin board, on-line library directory, audiovisual booking, and interlibrary loan. The Serials module is to be added in FY 97. Libraries participating in the network have access to the State Library Catalog (LION), the Federal Documents Catalog (FEDCAT), the Library Directory, and an Electronic Bulletin Board Service (EBBS). During FY 94 the State Library upgraded the hardware supporting SCLN operations. This system provides local libraries access to State Library materials. The system is capable of linking other bibliographic databases in the state. At present time, all public libraries, most academic and technical college libraries, and some institutional, special, and school libraries have access to the South Carolina Library Network. This project will involve the following activities which are designed to facilitate the expansion and operation of the SCLN:

South Carolina State Library
Fiscal Year 1997
Title III, Project I
South Carolina Library Network

A. Communications - to promote cooperation and to facilitate interlibrary loans

1. An electronic bulletin board service (EBBS) will continue as a regular feature of the South Carolina Library Network. The purpose of EBBS is to increase communication among the South Carolina library community.

2. An on-line library directory will continue to serve as an up-to-date service for information on South Carolina libraries. The directory includes the names of library directors, the persons responsible for interlibrary loan, telefacsimile directory information, Internet addresses, and type of automated system.

3. News for South Carolina Libraries, a bimonthly newsletter, is published to foster communication among all public, college, university, institutional, school, and special libraries within the state. A monthly listing of recent acquisitions of the State Library, New Resources will be published to encourage use of the materials listed.

4. The State Library will promote the South Carolina Library Network, as well as use of libraries in general, which should lead to increased usage of the SCLN.

B. Bibliographic Access - to identify and locate library resources

1. South Carolina Library Network - The State Library's holdings are available by means of an online catalog. Another component is the entire GPO bibliographic database which is used to identify federal documents. Libraries now have full searching capabilities by author, title, subject and keyword. Requests for materials can be placed using the electronic mail component of the system.

2. Machine assisted reference service - The State Library will supplement its reference service by the use of online computerized bibliographic services through a variety of vendors and service suppliers. CD-ROM information sources will also be acquired as appropriate.

3. The State Library will continue to operate the South Carolina Library Database as a component of the South Carolina Library Network based on the OCLC Group Access Capability (GAC) which now has 30 members. In addition, there are 52 South Carolina libraries which participate as full SOLINET members. Thus, a total of 82 South Carolina libraries are now participants in the South Carolina Library Database. This project will be expanded with additional selected users. The State Library will continue to encourage use of SoLine, sponsored by SOLINET for cooperation between state GACs in the southeast.

4. At times the State Library will enter into contracts and/or award grants to other organizations to provide services which support the SCLN.

South Carolina State Library
Fiscal Year 1997
Title III, Project I
South Carolina Library Network

C. Interlibrary Loan - to supplement and coordinate library resources

1. State Library staff give direct interlibrary loan service to all libraries which have access to the Network. In FY 97 the State Library will attempt to increase interlibrary loan circulation to all libraries by 5%. During FY 97 access will be extended to other academic, special, and institutional libraries which have not previously had access. At the present time, 10% of the high schools in the state are being served by the Network. The State Library cannot increase the number of school libraries accessing SCLN because of lack of sufficient state funding.

2. The State Library is the communications center through which loans among different types of libraries are transmitted. In addition to interlibrary loan from its collection the State Library provides location services for all types of libraries in South Carolina.

3. The State Library staff monitors development in the state relative to statewide telecommunications networking and Internet access to guarantee library participation.

4. Libraries are encouraged use of the Internet to expand local resources.

5. The South Carolina State Library will support a home page and WWW server to facilitate access to national and international Internet resources by S.C. libraries and state agencies.

6. The project enables the State Library to employ one Reference Librarian and a Library Technical Assistant to work in the Interlibrary Loan Department. Temporary staff will be employed as needed.

7. Network plans call for a statewide union list of serials. The South Carolina Union List of Serials contains the holdings of 50 libraries located across the state. These microfilm records are maintained by the USC School of Medicine Library.

   It is envisioned that the South Carolina Library Network will eventually provide the means for online access to the serials collections of the state. At some point in the future the State Library plans to test online dial access into the State Library's serials database with selected users.

IV. Key Libraries and Other Libraries Involved

The South Carolina State Library and the libraries of South Carolina.

South Carolina State Library
Fiscal Year 1997
Title III, Project I
South Carolina Library Network

V. Method of Evaluation

This project will be monitored by the Grants Coordinator with the oversight of the Deputy Director. The Director of Reader Services and Director of Network Services will provide day-to-day management of this project. Interlibrary loan statistics will provide a major source for evaluation of this service. Success of the service will be measured in terms of:

(1) the number of interlibrary loan transactions.

(2) the percentage of requests filled.

(3) the time required for filling patron requests.

(4) critique by librarians and patrons.

(5) number of new libraries which gained access to the Network.

(6) number of grant projects initiated.

DEPARTMENT OF EDUCATION
WASHINGTON, DC 20208-5571

STATE SC
FY 1997
CAN

THE LIBRARY SERVICES AND CONSTRUCTION ACT
STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et. seq., unless otherwise noted

ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 305, 6(a)(2))

| GOALS 2000 | TECHNOLOGY BASED | CHECK TITLE | PROJECT NO. |
|---|---|---|---|
| | | ☐ I | |
| | | ☒ III | ii |

1. NAME (Identify State agency, regional or local library, organization, or institution that will administer the project)
South Carolina State Library

2. NAME OF PROJECT (Specify LSCA activity by number as listed on pages 3-5 for Title I and page 6 for Title III activities) 3
Planning for Cooperative Networks

3. ESTIMATED NUMBER OF PERSONS TO BE SERVED BY THE PROJECT
1,394,681

| 4. PROJECT ESTIMATES BY SOURCE OF FUNDS | LSCA | STATE | LOCAL | TOTAL |
|---|---|---|---|---|
| FY 1996 CARRYOVER FUNDS | $ 10,000 | [redacted] | [redacted] | $ 10,000 |
| CURRENT FY 1997 FUNDS | 0 | 0 | 0 | 0 |
| TOTAL OBLIGATIONS | 10,000 | 0 | 0 | 10,000 |
| FY 1997 CARRYFORWARD FUNDS TO FY 1998 | $ 10,000 | [redacted] | [redacted] | $ 10,000 |

5. PROVIDE AN ABSTRACT OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103 OR 303)

South Carolina State Library
Fiscal Year 1997
Title III, Project II
Planning for Cooperative Library Networks

I. Objectives

The objectives of the Planning for Cooperative Library Networks Project are:

A. To provide better service to South Carolinians by improving access to library resources of the state, region, and nation.

B. To plan and develop a statewide library and information network, utilizing computer and telecommunications technology, capable of delivering products and services to all types of libraries in South Carolina.

C. To raise the level of reference and interlibrary loan service through in-service training for public service personnel in South Carolina libraries.

D. To encourage cooperation among public, academic, institutional, school, special and other libraries of South Carolina.

E. To assist libraries in acquiring equipment to improve library service.

II. Relationship To Long-Range Program

The Planning for Cooperative Library Network project supports Long-Range Program:

Goal IV: "To encourage and develop resource sharing by all libraries through participation in the South Carolina Library Network and other cooperative activities."

III. Activities To Be Used To Meet Objectives And Needs

The State Library operates the South Carolina Library Network. The central component is the State Library's integrated on-line system, which currently includes public access catalog, circulation, acquisitions, electronic bulletin board, audiovisual booking, and interlibrary loan. This system provides local libraries access to State Library materials. The system is capable of linking other bibliographic databases in the state. At the present time, all public libraries, most academic and technical college libraries, and some institutional, special and school libraries have access to the South Carolina Library Network. This project will involve planning for further development of the Network and will also involve planning for other means of interlibrary cooperation.

A. Planning - to encourage cooperative planning among all types of South Carolina libraries

1. Investigation - The State Library will continue conferences and planning meetings to allow South Carolina librarians to discuss and investigate potential means of cooperation including resource sharing, networking, and technological applications. If necessary, study trips may be made to observe successful multi-type library cooperation in other states and to determine the possibility of replication in South Carolina.

2. Consultation - When a need is indicated, the State Library will engage consultants to study the feasibility of various cooperative activities and to advise on the development of a coordinated plan of action. The State Library will continue to provide consulting services to libraries using the services of SOLINET, as well as the State Library staff.

3. Demonstration - Where investigation and consultation indicate that a given activity or technology can substantially improve communications, streamline library procedures, facilitate delivery of service, or otherwise contribute to resource sharing and interlibrary cooperation, the State Library may offer a demonstration grant to aid in establishing a cooperative pilot project that crosses types of library lines. The objective would be to find ways to fill the information and library needs in the state, to show clearly how each party benefits from cooperation, and to show ways of maximizing the expenditure of state and federal funds.

B. Continuing Education - To increase awareness of the benefits of cooperation; to demonstrate new developments in library technology, including automation, networking, and information retrieval; and to raise the level of reference and interlibrary loan service throughout the state. Intensive efforts will be made to increase the use of the South Carolina Library Network by regional workshops and field work. The Director of Network Services will continue to train new staff and to review system capabilities with existing staff. State Library staff will also assist libraries to develop better understanding of how to better use local resources. The Documents Librarian will also visit documents depository sites.

C. Database Development - To award grants to expedite building of a statewide database in anticipation of a future statewide library network. In the cases of public libraries Title I and Title III grants may be combined when appropriate.

D. Communications - To expedite development of a future statewide library network by financially encouraging libraries to purchase telefacsimile equipment.

IV. Key Libraries And Other Libraries Involved

The South Carolina State Library and the libraries of South Carolina.

V. Method Of Evaluation

The total project will be monitored by the Grants Coordinator with the oversight of the Deputy Director. The Director of Network Services will provide day-to-day management of the project. Many of the results of the project are "intangibles" - leading to improved communication and cooperation between all types of libraries. Specific accomplishments will be measured in terms of the number of libraries involved in planning and activities, the consensus reached concerning immediate and long-range goals, the number of continuing education opportunities offered by the State Library, and the number of projects and activities initiated.

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STATE SC
FY 1997
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ANNUAL PROGRAM (SEC. 3(13))
TITLES I AND III PROJECT PLAN
(SECS. 103, 303, 304, 305, 6(a)(2))

| GOALS 2000 | TECHNOLOGY BASED | CHECK TITLE | PROJECT NO. |
|---|---|---|---|
| | | ☐ I | |
| | | ☒ III | III |

1. NAME (Identify State agency, regional or local library, organization, or institution that will administer the project)
South Carolina State Library

2. NAME OF PROJECT (Specify LSCA activity by number as listed on pages 3-5 for Title I and page 6 for Title III activities) 5
Preservation

3. ESTIMATED NUMBER OF PERSONS TO BE SERVED BY THE PROJECT
1,394,681

| 4. PROJECT ESTIMATES BY SOURCE OF FUNDS | LSCA | STATE | LOCAL | TOTAL |
|---|---|---|---|---|
| FY 1996 CARRYOVER FUNDS | $ 10,000 | [redacted] | [redacted] | $ 10,000 |
| CURRENT FY 1997 FUNDS | 0 | 0 | 0 | 0 |
| TOTAL OBLIGATIONS | 10,000 | 0 | 0 | 10,000 |
| FY 1997 CARRYFORWARD FUNDS TO FY 1998 | $ 10,000 | [redacted] | [redacted] | $ 10,000 |

5. PROVIDE AN ABSTRACT OF THE PROJECT AND HOW THE PROJECT RELATES TO THE LONG-RANGE PROGRAM. (SECS. 103 OR 303)

South Carolina State Library
Fiscal Year 1997
Title III, Project III
Preservation

I. Objectives

The objectives of the Preservation Project are:

A. To provide better service to South Carolinians by improving access to library resources of the state, region, and nation.

B. To encourage cooperation among public, academic, institutional, school, special and other libraries of South Carolina.

C. To work with the Palmetto Archives, Libraries, and Museum Council on Preservation (PALMCOP) in implementing a statewide plan for preservation of materials.

D. To acquire library equipment to improve library service.

E. To assist libraries in acquiring equipment to improve library service.

II. Relationship To Long-Range Program

The project supports Goal IV of the Long-Range Program:

> "To encourage and develop resource sharing by all libraries through participation in the South Carolina Library Network and other cooperative activities."

III. Activities To Be Used To Meet Objectives and Needs

South Carolina's libraries, archives, and museums face the same problem of disintegrating collections which are plaguing similar institutions across America. Many of the state's books and manuscripts are being consumed by the acids in their pages, by exposure to too much light, by improper handling, and by wide variations in the environmental conditions in which they are housed. Since no single agency in South Carolina is charged with responsibility in this area, the State Library has joined forces with other institutions sharing the same concerns to form the Palmetto Archives, Libraries, and Museum Council on Preservation (PALMCOP). PALMCOP acts primarily as a statewide educational organization. It serves its diverse membership by monitoring preservation needs, conducting workshops, and producing publications. This project will involve the following activities designed to coordinate preservation efforts in the state:

A. To continue to work with PALMCOP in conducting workshops and training personnel in disaster preparedness and preservation techniques, such as proper handling of books and simple book repair. Emphasis will also be placed on the training of professionals as preservation consultants in order to enable them to conduct assessments of individual libraries, archives, and records centers throughout the state.

B. The State Library will continue conferences and planning meetings to allow South Carolina librarians to discuss and investigate potential cooperative preservation programs. If necessary, study trips may be made to observe successful preservation programs in other states and to determine the possibility of replication in South Carolina.

C. To plan, administer and provide technical assistance and consultation to subgrantees.

IV. Key Libraries and Other Libraries Involved

The South Carolina State Library and the libraries of South Carolina.

V. Method of Evaluation

The total project will be monitored by the Grants Coordinator with the oversight of the Deputy Director. The Director of Network Services will provide day-to-day management of the project. Many of the results of the project are "intangibles" - leading to improved communication and cooperation between all types of libraries. Specific accomplishments will be measured in terms of the number of libraries involved in preservation planning and activities, the consensus reached concerning immediate and long-range goals, the number of preservation-related workshops which are offered, and the development of demonstration projects for prototype activities.



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